

**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH  
LONG BEACH/SOUTH BAY GEOGRAPHIC INITIATIVE  
SERVICE AREA VIII QUALITY IMPROVEMENT COMMITTEE (QIC)  
Minutes, September 26, 2007**

<b>Type of Meeting</b>	LB/SB GI Quality Improvement Committee	<b>Date</b>	September 26, 2007
<b>Place</b>	ChildNet Youth & Family Services 2931 Redondo Ave., Long Beach 90806	<b>Start Time</b>	2:00 p.m.
<b>Co-Chairpersons</b>	Rashied Jibri (DMH/Long Beach/South Bay GI) Sue Sundareson, Psy.D. (The Guidance Center)	<b>End Time</b>	4:00 p.m.
<b>Members Present</b>	Keith Parker, Misty Allen, Sandra Gaia-Rae, Cheryl Grove, Gail Abendroth, Jeff Kohn, Ae Lyen Yoon, Virginia Howlett, Ted Howlett, Sue Sundareson, Jacob Palm, Kelly Asato, Terry Robinson, David Kneip, Leeann Ekstrom, Sonya Hines, Mark Rodriguez, Michele Munde, Gina Thorne, Karen Morgan, Karen Schenk, Camille Do, John Lewis, Nancy Lomibao, Suzanne Afuso-Sugano, Miriam Ruiz, Madoka Urhausen, James Motte		
<b>DMH Support</b>	Teresa Quijano (QIC Division) – Absent Jeff Kohn (QIC Division) Ann Lee (Long Beach/South Bay Geographic Initiative) Tracey Boudroux (Long Beach/South Bay Geographic Initiative) Karina Orozco (Long Beach/South Bay Geographic Initiative)		
<b>Agenda Item &amp; Presenter</b>	<b>Findings and Discussion</b>	<b>Conclusions/ Recommendations</b>	<b>Actions/ Scheduled Task</b>
<b>Introductions</b> Mr. Rashied Jibri & Dr. Sue Sundareson	The meeting was called to order at 2:00 p.m. Committee members introduced themselves.		
<b>Review of Minutes</b>	Minutes from the last meeting (7/18/07) were reviewed. Amendments to correct the attendees listed on the minutes were motioned. Motion approved.	The amended minutes with corrected attendees will be distributed at the next meeting.	

Agenda Item & Presenter	Findings and Discussion	Conclusions/ Recommendations	Actions/ Scheduled Task
<p><b>DMH Update – Rashied Jibri &amp; Ann Lee</b></p>	<ul style="list-style-type: none"> <li>• Rashied Jibri discussed the Case Consultation threshold per the DMH letter dated 9/13/07. Appendix A lists the Specialized Programs that now have a provisional threshold of 360 minutes per quarter. The higher threshold does not apply to all children who have juvenile court history or are 0-5 years of age, but only to those in these Specialized Programs under Juvenile Court Mental Health Services and Birth to 5 Services.</li> <li>• State Outcome Surveys are coming soon! Ted Wilson will conduct a training regarding Surveys on Wednesday October 17<sup>th</sup> during our regular QIC meeting time. (Note: This is correction from what was actually discussed during this meeting). A flyer will be sent out to remind Providers about the upcoming Surveys Training.</li> </ul>	<ul style="list-style-type: none"> <li>• Some QIC members have not viewed the DMH Letter that was sent to the Executive Directors/Presidents/CEO of their agency.</li> <li>• Please review the DMH Letter for details and the full list (see Appendix A of the letter) of Specialized Programs that have a higher threshold per quarter.</li> </ul>	<ul style="list-style-type: none"> <li>• Will discuss further at a future meeting after all members have been able to obtain copies of the letter from their agency’s management.</li> </ul>

Agenda Item & Presenter	Findings and Discussion	Conclusions/ Recommendations	Actions/ Scheduled Task
<b>Question &amp; Answer - Mr. Jibri and Dr. Sundareson</b>	<ul style="list-style-type: none"> <li>• A Provider inquired about billing COS for clubhouse clients who are also open in other outpatient programs. The provider also inquired about how to bill for Peer run groups.</li> <li>• The Wellness Center provider inquired about how to bill for wellness activities in which multiple staff participate.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<p>Mr. Jibri will follow-up on this item.</p>
<b>CIMH EPSDT – Mr. Rashied Jibri and Dr. Sundareson</b>	<ul style="list-style-type: none"> <li>• The EPSDT training was held on 9/19/07 by California Institute of Mental Health (CIMH).</li> <li>• Many QIC members attended this training.</li> <li>• In the future, a CIMH trainer may come to LA to provide this training.</li> <li>• The elimination of recoupment is underway.</li> <li>• Members requested a link to the CIMH website to obtain the EPSDT manual.</li> </ul>	<ul style="list-style-type: none"> <li>• Please go to the link below to obtain a PDF copy of the EPSDT manual:   <a href="http://cimh.networkofcare.org/downloads/handouts/EPSDT_Chart_Documentation_Manual_9-5-07.pdf">http://cimh.networkofcare.org/downloads/handouts/EPSDT_Chart_Documentation_Manual_9-5-07.pdf</a> </li> <li>• CIMH website is:  <a href="http://www.cimh.org">www.cimh.org</a> </li> </ul>	

Agenda Item & Presenter	Findings and Discussion	Conclusions/ Recommendations	Actions/ Scheduled Task
<p><b>QIC Projects</b> <b>Mr. Rashied Jibri and</b> <b>Dr. Sundareson</b></p>	<ul style="list-style-type: none"> <li>• Dr. Sundareson facilitated discussion and inquired as to whether members are interested in doing another QIC Project.</li> <li>• Previous project was on increasing return of surveys and Service Plan training, in which a pre and post test was administered, to improve the quality of treatment plans.</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Sundareson suggested looking at inpatient discharge dates (per Domain 5 of the QIC Quarterly Status Report distributed at this meeting).</li> <li>• Ms. Virginia Howlett gave her input as a consumer regarding inpatient services and the barriers to linkages to outpatient services after discharge. Key points Ms. Howlett mentioned include the importance of utilizing peer advocates to facilitate successful linkage to outpatient programs, lack of support from family members may hinder linkage, and that trust is also critical for successful linkage.</li> <li>• Mr. John Lewis suggested developing a Resource Directory, which Long Beach Mental Health Services, is currently developing.</li> </ul>	<ul style="list-style-type: none"> <li>• Please send suggestions for QIC projects to Mr. Jibri (Postnote correction: Please send suggestions to Dr. Lee at the GI office via email)</li> <li>• Dr. Lee will compile a list of suggestions and present at the next QIC if any are submitted.</li> </ul>

Agenda Item & Presenter	Findings and Discussion	Conclusions/ Recommendations	Actions/ Scheduled Task
<b>QIC Quarterly Status Report – First Quarter 2007 – Mr. Jeff Kohn</b>	<ul style="list-style-type: none"> <li>Mr. Kohn provided the QIC Division update. Mr. Kohn distributed a copy of the First Quarter, QIC Quarterly Status Report for the Calendar Year 2007. Regarding Service Delivery Capacity (Domain 1), it is not yet set up to capture enrollments. Domain 2 - Accessibility of Services: this looked at PMRT and ACCESS center’s response. Domain 3 – Monitor Beneficiary Satisfaction: QIC division is looking at how to increase the number of surveys returned by consumers.</li> </ul>		<i>Please refer to the handout for more information</i>
<b>QIC Division Update (Formerly PEQIC) – Mr. Jeff Kohn</b>	<ul style="list-style-type: none"> <li>Regarding Patient’s Rights, please submit a log even if there are no changes of provider requests received.</li> </ul>		
<b>Announcements</b>	<ul style="list-style-type: none"> <li>Dr. Sundareson announced that The Guidance Center has a new FSP Program in Service Area 6. Victor Ross is the Program Manager of the FSP. Please contact Dr. Sundareson (via email at <a href="mailto:vsundareson@tgclb.org">vsundareson@tgclb.org</a>) to obtain Mr. Ross’ contact information.</li> </ul>		
<b>Next Meeting</b>	<p>The next meeting will be Wednesday, October 17, 2007, 2-4 pm at ChildNet Youth &amp; Family Services.</p>		

Respectfully Submitted,  
Ann E. Lee, Ph.D.