



County of Los Angeles – Department of Mental Health
Service Area 3

Quality Improvement Committee Meeting
May 16, 2007
9:30 – 11:30 am

AGENDA

- | | |
|------------------------------|--|
| I. Welcome and Introductions | Bertrand Levesque |
| II. Review of Minutes | Bertrand Levesque |
| III. Department Update | Reina Vidaurri |
| IV. EPSDT Update | Michelle Hernandez <i>Toni Aikins</i> |
| V. SA 3 Project | Michelle Hernandez |
| VI. IS | Toni Aikins |
| VII. Progress Notes | Nicole LaBram |
| VIII. Other Issues | All |
| IX. Announcements | All |

Next Meeting:

June 20, 2007
ENKI
3208 ROSEMEAD BLVD 2nd Floor
El Monte, CA, 91731
***The office is in a business complex**
Turn on Whitmore

**County of Los Angeles- Department of Mental Health
Service Area 3
Quality Improvement Committee Meeting
May 16, 2007**

ATTENDEES

Marcella Mendez	ALMA	Janelle Gonzales	Hathaway-Sycamores
Nicole LaBram	Almansor	Toni Aikins	Hillsides
Margo Chapman	Arcadia MHC	Lizette Scott	Leroy Haynes
Leah Merjil	Bienvenidos	Denise Gonzales	Maryvale
Jorge Sanchez	BRIDGES	Julie McInnis	McKinley CC
Leslie Shrager	Children's Bureau	Rebecca DeKeyser	Prototypes
Erin Eisenlohr	Ctr for Aging	Linda Pry	Prototypes
Kelley Butler	DMH	Christina Williamson	Rosemary Children's
John Tobin	DMH	Gurucharan Kalsa	San Gabriel CC
Ted Wilson	DMH	Janel Grobes	Serenity
Bertrand Levesque	DMH	Joseph O'Brien	Social Model
Reina Vidaurri	DMH	Candice Rodriguez	SPIRITT
Brenda Huicochea	D'Veal	Karleen Paquette	The Family Center
Melody Taylor Stark	Five Acres	Elia Vasquez-Brooks	Trinity- El Monte
Daniel Ramirez	Foothill Family		

WELCOME

Bertrand Levesque welcomed the group at 9:40 a.m. followed by self-introductions.

REVIEW OF THE MINUTES:

The minutes from April 18, 2007 were reviewed and approved.

DEPARTMENT UPDATE:

Dr. Arroyo will serve as the lead for the implementation of the Prevention and Early Intervention Programs for the Department. Pacific Clinics and Portals are merging into one legal entity in July 2007. Portals will become a division of Pacific Clinics. Ted Wilson expressed his gratitude to the providers for their attendance at the Outcomes Measures training. He reminded the providers to submit their completed surveys to their Service Area liaison by the deadline.

EPSDT AUDIT

Toni Aikins discussed ENKI's recent EPSDT audit conducted on May 7, 2007 and May 8, 2007 for the audit period of July 1, 2005 through June 30, 2006. There were 162 Client records and 195 claims line reviewed. They did very well; their compliance rating was 99-100% and only 3 recoupments. Two notes did not meet medical necessity: 1) Family Preservation report was billed which is not a billable service since it does not address the mental health condition of the client and 2) a request for records and release of information, which was not a billable service and should have been handled by Medical Records.

PIP PROJECT

Reina Vidaurri and Toni Aikins discussed the status of the PIP project. The subcommittee met and after much discussion decided that we would focus on utilizing art in our project. The group felt we should not use the word therapy. The title "Art is healing" was agreed to be more acceptable. The members provided feedback which the subcommittee would discuss at the next meeting.

IS ISSUES

Toni Aikins discussed IS News Bulletin # 39 regarding the Level of Care Milestones of Recovery Scale (MORS). It was understood that this is not required. The RMD Bulletin regarding Out of County Medi-Cal Policy was passed out and it was encouraged that providers attend the Revenue Management Meetings. The schedule of meetings was passed out. A PATS refresher course was announced. The rendering provider form with sample and instructions were also distributed. The recent May 15, 2007 IS Issues Meeting was discussed. She stated that any changes in staffing should be indicated on a rendering provider form. and sent to DMH. The forms are currently on the DMH website. If a staff leaves, they need to fill out a termination rendering provider forms. The forms are currently on the DMH. In addition, they announced that every three years user ID cards expire.

PROGRESS NOTES

Nicole LeBram, from Almansor shared progress notes from their agency. Her samples included the evolution style of three progress notes. In addition, she shared a sample of a progress note training that was given to their staff. The members requested clarification on the following items: Combined services, the QA bulletin 07-02 , which code to use when seeing collateral to complete the assessment . The group members continue to note that the Providers Manual and the Procedure Codes guide have not been updated and often are not in agreement. Reina and Toni both agreed to E-mail Norma for clarification on the following issues mentioned above.

OTHER ISSUES:

Toni Aikins shared that ACHSA met with Dr. Shaner regarding the CCCP. The Department has taken many of the suggestions from provider feedback from all service areas. For example, the signature page is separate and not part of the objective page. They are currently working on instructions. They have taken the instructions developed by our QIC and will use them as a guideline for their new instructions.

ADJOURNMENT

The meeting was adjourned at approximately 11:00 am.

NEXT MEETING: June 20, 2007 @ ENKI