County of Los Angeles – Department of Mental Health
SA 4 Program Administration

# SA 4
# CHILD AND ADULT
# INTEGRATED QUALITY IMPROVEMENT COMMITTEE

## MEETING AGENDA
**April 15, 2008**
**10:30 AM – 12:00 PM**

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| I. | 09:30 AM | QIC Project Subcommittee Meeting |
| II. | 10:30 AM | Welcome & Introductions |
| III. | 10:35 AM | Minutes Approval |
| IV. | 10:40 AM | Subcommittee Report on QIC Project |
| V. | 10:50 AM | Presentations: Therapeutic Behavior Services<br>By: Dr. Esther Lee<br>State Performance Outcome Measures Survey<br>By: Mr. Charles Lee |
| VI. | 11:20 AM | Response to Member Questions/Handouts |
| VII. | 11:40 AM | Open Discussion/Agenda Items for Next Meeting |
| VIII. | 12:00 PM | Next meeting: May 20, 2008<br>St. Anne's Maternity Home<br>155 N. Occidental Blvd. /Classroom<br>LA, CA 90026<br>(213) 381-2931 |

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH

SA 4 Quality Improvement Committee Meeting
Minutes of April 15, 2008

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|---|---|---|---|
| Type of Meeting | QIC | Date | April 15, 2008 |
| Place | St. Anne's Maternity Home, 155 North Occidental Blvd., Los Angeles 90026 | Sub-Committee Start Time | 9:30 |
| Chairperson | Joshua Ciszek of Hollygrove. | General Meeting Start Time<br>Adjournment | 10:30<br>12:00 am |
| Members Present | Joshua Ciszek, Anahid Assatourian, Anu Mandapati, Nataliya Ewalt, Donetta Jackson, Sylvia Yan, Brenda Colon, B. Meyerson, Maribel Nieves, Leslie Shrager, Rose Garcia, Lynne Burroughs, Mark Rodriguez, Sara Jimenez McSweyn, Michelle Hernandez, Wendy Hammond, Jenifer Johnson, Candace Sims, Stan Plucinik, Marisal Lara, Kathy Silbert, Dora Escalante, Jannette Lee, Jennifer Estell, Alvaro Campos, Hope Lovato, Juan Martinez, Rhiannon Decarlo, Kimberly Martin, Jacqueline Bloom, Laura Kassebaum, Jennifer Lingenfelter, Richard Hoskins, Jerzy Monkiewicz, Lonna Bennett, Laura Balverde, Reza Khosrowabadi. | | |
| Absent Members | Aids Project LA, Cedars-Sinai, Children Hospital Los Angeles, Children's Institute International, DMH Office of Consumer Affairs, DMH County Hospital Adult Linkage, Program, DMH CYB, DMH Standards, Practices & Conduct PEQIC, Flipino-American, Gateways Homeless Services Program, Hathaway-Sycamores Child & Family Services, Jewish Family Services of Los Angeles, Inc., LA-USC Medical Center Adult Psychiatric Outpatient, LAC-USC Medical Center Child Adolescent Psychiatric Outpatient, LAMP Community, The Los Angeles Free Clinic, Los Angeles Gay & Lesbian Center, API Alliance ACT. | | |
| I. Welcome & Introduction | Completed | | |

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH

SA 4 Quality Improvement Committee Meeting
Minutes of March 18, 2008

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|---|---|---|---|
| Type of Meeting | QIC | Date | April 15, 2008 |
| Place | St. Anne's Maternity Home, 155 North Occidental Blvd., Los Angeles 90026 | Sub-Committee Start Time | 9:30 |
| Chairperson | Joshua Ciszek of Hollygrove. | General Meeting Start Time<br>Adjournment | 10:30<br>12:00 am |
| Members Present | Joshua Ciszek, Anahid Assatourian, Anu Mandapati, Nataliya Ewalt, Donetta Jackson, Sylvia Yan, Brenda Colonas, B. Meyerson, Maribel Nieves, Leslie Shrager, Rose Garcia, Lynne Burroughs, Mark Rodriguez, Sara Jimenez McSweyn, Michelle Hernandez, Wendy Hammond, Jenifer Johnson, Candace Sims, Stan Plucinik, Marisal Lara, Kathy Silbert, Dora Escalante, Jannette Lee, Jennifer Estell, Alvaro Campos, Hope Lovato, Juan Martinez, Rhiannon Decarlo, Kimberly Martin, Jacqueline Bloom, Laura Kassebaum, Jennifer Lingenfelter, Richard Hoskins, Jerzy Monkiewicz, Lonna Bennett, Laura Balverde. | | |
| Absent Members | Aids Project LA, Cedars-Sinai, Children Hospital Los Angeles, Children's Institute International, DMH Office of Consumer Affairs, DMH County Hospital Adult Linkage, Program, DMH CYB, DMH Standards, Practices & Conduct PEQIC, Flipino-American, Gateways Homeless Services Program, Hathaway-Sycamores Child & Family Services, Jewish Family Services of Los Angeles, Inc., LA-USC Medical Center Adult Psychiatric Outpatient, LAC-USC Medical Center Child Adolescent Psychiatric Outpatient, LAMP Community, The Los Angeles Free Clinic, Los Angeles Gay & Lesbian Center, API Alliance ACT. | | |
| I. Welcome & Introduction | Completed | | |

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| **II. Minutes Approval** | **There were corrections to e-mail addresses and to the representative's names, approval of minutes was motioned and it was second.** |

| Agenda Items and presenter | Findings and Discussion | Decisions/ and Recommendations Actions/Scheduled Task | Responsible Person/Due Date |
|---|---|---|---|
| **III. Subcommittee Report on QIC Project given by Joshua Ciszek** | **Joshua reported that next week April 22, 2008 is the Leadership Training for supervisors, still registration is on going. Participation for survey is voluntary and not prerequisite for attending to the Leadership Training, surveys are annulus and the due date is extended to the day before training. This is the baseline survey and the second survey will be distributed in September 15 to analyze the effect of the training.** | **It was suggested that the next survey document to be distributed in black and white in order to be more legible** | **Joshua Ciszek, Dr. Assatourian** |

| Agenda Item & Presenter | Findings and Discussion | Decisions/ and Recommendations Actions/Scheduled Task | Responsible Person/Due Date |
|---|---|---|---|
| **Presentations:**<br>**By Dr. Esther Lee, Sr. Community Mental Health Psychologist & Level 12 Group Homes Program Support & TBS** | **Dr. Lee explained the purpose of TBS, the criteria to be qualify for TBS, how to access TBS for children that are not currently receiving mental health services and how to access TBS for children currently receiving mental health services. The names of responsible parties were provided. The TBS Provider Directory & the referral forms were distributed.** | **TBS contacts are:**<br>**Terra Mulcahy,**<br>**tmulcahy@dmh.lacounty.gov**<br>**At (213) 738-2744 and**<br>**Elizabeth Fitzgerald,**<br>**efitzgerald@dmh.lacounty.gov**<br>**at (213) 738-3029 &**<br>**FAX #: (213) 738-6521** | **Terra Mulcahy & Elizabeth Fitzgerald** |
| **By: Mr. Charles Lee State Performance Outcome Measure Survey Liaison for SA 4** | **Due to the conflict of schedule Mr. Lee was not able to present** | **Mr. Ciszek informed that State Outcome Survey Training is Mandatory and these measures will become the baseline by which the state will begin to develop the performance based contracting process. The dated for SA 4 is on April 21, 2008 at 1:30 to 3:30 PM at 9th floor conference room on 550 S. Vermont Ave.** | **Charles Lee, Dr. Assatourian** |

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| **V. Response to Members Questions/Handouts** | **Mr. Ciszek reviewed the following handouts, Single-Contact Summary Note (MH 549), Provision of TBS in LAUSD Classroom, Targeted Case Management Documentation & Claiming Changes effective April 1, 2008 and the Reminder Regarding Confidential Client Financial Information and SA 4 QIC yearly schedule.**<br><br>**The following questions were answered**<br>**1. How to document No Show?**<br>**2. How to document the Phone Calls? Under H2015 or 90804?** | **Joshua explained that SCS has been created for one time face-to-face encounters for which ongoing services are not anticipated within the provider at the time of the contact. For TBS he informed that the TBS service delivery must cease immediately in the classrooms but may continue in period of transition before school an after school, but not in the classrooms.**<br>**For TCM, Josh explained that as of April 1, 2008 claiming Medi-Cal for TCM services in an IMD must be discontinued. He emphasized that the new rules refer ONLY to TCM discharge planning services delivered to IMDs.** | **Joshua Ciszek, Dr. Assatourian** |

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| | **3. We started and FCCS (Field Capable Clinical Services) program and now have more staff going out into the field. Based on the last clarification from Norma Fritsche, only certain travel time is billable, which travel time is billable (clinic to residence, residence to clinic, home to field, etc)?**<br>**4. 90801 needs clarification on use**<br>**5. Could a nurse bill for monitoring a client who is self-administering medication**<br>**6. Are there other services that can be billed during the assessment period other than 90801 and 90802?**<br>**7. Is it true that only therapists who have had the ICARE training can bill for completing the 0-5 initial assessment form? In the December QIC meeting of SPA-2 it was said so, however, one of our therapists has been told differently by someone at DMH and I don't know whom, could you please follow up on that?** | | |

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| **Next Meeting** | **May 20, 2008**<br>**St. Anne's Maternity Home**<br>**155 N. Occidental Blvd./Classroom**<br>**LA, CA 90026**<br>**(213) 381-2931** | | |

**Respectfully submitted,**

**QIC Chairperson**

**Joshua Ciszek**

**Date:** 5/20/08

**QIC Co-Chair**

A. Assatourian, PSY.D

**Dr. Anahid Assatourian**

**Date:** 5/20/08