COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 8 ADMINISTRATION

QUALITY ASSURANCE/QUALITY IMPROVEMENT (QA/QI) COMMITTEE

AGENDA

April 21, 2010
2 – 4 p.m.
ChildNet Youth & Family Services
2931 Redondo Ave
Long Beach, CA 90806

QUALITY IMPROVEMENT (QI) MEETING 3:20 – 4:00 p.m.			
I	3:20	**CAEQRO Site Review Update** *Thank you to LBAPI, LBCAP, LBMH, MHA, PACS, and Star View for sending staff for the discussion group and participants for the discussion groups!*	Norma Cano, Ph.D., DMH Co-chair (Long Beach Child & Adolescent Program)
II	3:20 – 3:25	**Service Area 8 Data** o Will send out via email for informational purposes only	Janet
III	3:25 – 3:30	**Service Area 8 Provider Directory** o All clinics and sites should have a provider directory available in the waiting area for consumers. o Directly operated clinics already received their printed SA8 directory. o Program Support Bureau is working on getting one copy each to providers via the QICs.	Norma
IV	3:30 – 3:45	**Quality Improvement Project** o Brief summary report is being drafted. Draft will be sent to project leads and co-chairs for review prior to next QIC meeting. Draft will then be shared with QIC members for review and input. o Upon all revisions and committee's approval, final copy of report will be submitted to SA8 District Chief and then to QI Division	Ann, Susan, & Lorrie
V	3:45	**Announcements**	

**** Handouts***

Next QI Meeting:
Wednesday, May 19, 2010
2 – 3 p.m.
ChildNet Youth & Family Services
2931 Redondo Ave, Long Beach, CA 90806

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SERVICE AREA 8 ADMINISTRATION

QUALITY ASSURANCE/QUALITY IMPROVEMENT (QA/QI) COMMITTEE

AGENDA

April 21, 2010
2 – 4 p.m.
ChildNet Youth & Family Services
2931 Redondo Ave
Long Beach, CA 90806

QUALITY ASSURANCE (QA) MEETING 2:00 –3:20 p.m.			
I	2:00	➢ Welcome & Introductions ➢ March meeting minutes were not completed. Ann will send out via email upon completion.	Co-chairs: - Norma Cano, Ph.D. (LBCAP) - Janet Fleishman, LCSW, (SBHG)
II	2:00 – 3:00	**CO-OCCURRING DISORDERS ASSESSMENT AND FORMS PRESENTATION***	Lee Gomberg, Ph.D. Long Beach Mental Health Co-occurring Disorders Liaison
III	3:00 – 3:05	**Audits** ➢ EPSDT audits ➢ Inpatient audits o Gateways hospital – April 5, 2010	Janet
IV	3:05 – 3:10	**QA Technical Assistance & Training** ➢ The Incubation Academy team is working on "The Clinical Loop" training. A draft was shared with QA co-chairs but has not yet been finalized for release. ➢ Group claiming draft materials are being developed by Jen Eberle and Norma Fritsche ➢ Brief Assessment form is also being drafted	Norma
V	3:10 – 3:15	**Clinical Records** ➢ AB3632 Third-Party Payor information and consent to bill for AB3632 mental health services – form is being drafted. o This form will be required for DMH and contractors o County Counsel must review and approve before implementation. Also seeking ACHSA's approval o Hold claims from March 1st forward until Consent is obtained.	Janet
VI	3:15 – 3:20	**IS Bulletins:** ➢ #63: New Claiming Requirements in the IS for SD/MCII* o Check out the Short Doyle 2 Part Three: Forms and Procedure Codes video • Checkboxes for Place of Service Codes, EPSDT Screening referral, Pregnancy, Emergency, SED, and SOC (check eligibility first to determine) o New Procedure codes (watch video for detailed info)* http://dmhvideo.pbworks.com/Forms-and-Procedure-Codes • H0046 code for MHS • H0002 (mainly for directly operated clinics) • 90885 – Review of records code **RMD Bulletin:** ➢ No. 10-030: Healthy Families Open Enrollment Dates (new) – July 15th-August 31st, 2010 ➢ No. 10-029: Webex/Online Training SD/MCII – videos*	Norma

**** Handouts***

Next QA Meeting:
Wednesday, May 19, 2010 – 3:00 to 4:00 p.m.
ChildNet Youth & Family Services

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA VIII ADMINISTRATION
QUALITY IMPROVEMENT/QUALITY ASSURANCE (QI/QA) MEETING
Minutes, April 21, 2010

Agenda Item & Presenter	Discussion and Findings	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible / Due Date
Type of Meeting	Service Area 8 Quality Improvement/Quality Assurance (QI/QA) Committee	**Date**	April 21, 2010
Location	ChildNet Youth & Family Services 2931 Redondo Ave., Long Beach 90806	**Start Time & End Time**	2:00 p.m. – 4:00 p.m.
Co-chairs	Norma Cano, Ph.D. (Long Beach Child & Adolescent Program) & Janet Fleishman, L.C.S.W. (Stars Behavioral Health Group)		
Members Present	Eva Clay, Miriam Ruiz, Leeann Ekstrom, Patti Dilliner, Kathy Mills-Walker, Helen Chang, Teka Summers, Susan Houck-Strom, Ann Lee, David Kneip, Sandra Gaia-Rae, Lynn Yoon, Lorna Pham, Michael Fitzgerald, Emily Ramos, Mitsuru Kubota (representative), Suh Chen Hsiao, Mike Ford, Christine Byrne, Erin Von Fempe, Madoka Urhausen, Jaime Sheehan, Vynette Moore, Lora Potts, Chad Brinderson, Denise Matsumoto, Michele Munde, Bryan Sawlsville, Karen Rathburn		
Absent Members	Misty Allen, Lorrie Leon, Ross Grossman, Paula Rosenfeld, Gina Thorne, Don Wells, Tony Glavis, Katherine Lee, Sue Sundareson, Jacob Palm, Theodore Howlett, Virginia Howlett		

Agenda Item & Presenter	Discussion and Findings	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible / Due Date
Call to Order & Introductions	The meeting was called to order at 2:00 p.m. Members were introduced.		
Review of Minutes	The March meeting minutes were not completed. The minutes will be sent out via email upon completion		**Ann Lee**

Agenda Item & Presenter	Discussion and Findings	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible / Due Date
	QUALITY ASSURANCE (QA)		
CO-OCCURRING DISORDERS ASSESSMENT AND FORMS PRESENTATION	o Dr. Lee Gomberg, who is the SA8 COD Coordinator presented information about COD assessment and forms and provided handouts. (Handouts will be posted on the SA8 QI/QA website at www.SA8quality.pbworks.com	Dr. Gomberg can be reached at (562) 599-9280 or lgomberg@yahoo.com for any COD questions.	
Audits	**EPSDT** – Some providers reported hearing EPSDT audits were on hold. SA8 has not received an official announcement on this matter. o Inpatient audits - Gateways hospital – April 5, 2010		
QA Technical Assistance & Training	o The Incubation Academy team is working on "The Clinical Loop" training. o The Clinical Loop refers to the documentation needed to meet medical necessity requirements and includes the Assessment, CCCP, and Progress Notes o A draft was shared with QA co-chairs but has not yet been finalized for release. o Group claiming draft materials are being developed by Jen Eberle and Norma Fritsche o The Brief Assessment form is also being drafted. The final form will replace the single contact form but not the triage form.		
Clinical Records	o AB3632 Third-Party Payor information and consent to bill for AB3632 mental health services – form is being drafted. • This form will be required for DMH and contractors upon release via a bulletin		

Agenda Item & Presenter	Discussion and Findings	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible / Due Date
	• County Counsel must review and approve before implementation. Also seeking ACHSA's approval • Hold claims from March 1st forward until Consent is obtained. • In situations where a child is under the coverage of a parent who has private insurance, services cannot be withheld even if there is no consent to bill private insurance. If no insurance info or consent to bill private insurance, claim to AB3632.		
Bulletins	**IS Bulletin:** o No. 63: New Claiming Requirements in the IS for SD/MCII* **RMD Bulletin:** o No. 10-030: Healthy Families Open Enrollment Dates (new)* – July 15th-August 31st, 2010 o No. 10-029: Webex/Online Training SD/MCII – videos* • Check out these three short videos pertaining to Short-Doyle II o Intro and Business Changes by Judith Porter-Wherry o Claiming scenario also by Judith o Forms and Procedure codes by Jen Eberle talks about new procedure codes • H0046 code for MHS • H0002 (mainly for directly		

Agenda Item & Presenter	Discussion and Findings	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible / Due Date
	operated clinics) • 90885 – Review of records • Password is SDMC2 • Checkboxes for Place of Service Codes, EPSDT Screening referral, Pregnancy, Emergency, SED, and SOC (check eligibility first to determine)		
QA follow-up	➢ Psychological testing – if it is one-time service, it does not need to be added to the CCCP. If the service will be provided multiple times, then it should be listed on the CCCP. If it's on the CCCP, then a goal should be written. ➢ As soon as you have moved on to billing anything but assessment, then that is indicated that now the client is in the treatment phase and therefore a CCCP is required.	We will check with Jen Eberle for further clarification on listing services on the CCCP.	**Norma and Janet**
QA Handouts	➢ QA Agenda ➢ IS News Bulletin #63: New Claiming Requirements in the IS for SD/MC II ➢ DTA Procedure Codes List – Rev. 4/5/2010 ➢ RMD Bulletin No. 10-030: Healthy Families Open Enrollment Dates Have Changed ➢ RMD Bulletin No. 10-029: Webex/Online Training SD/MC II		

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA VIII ADMINISTRATION
QUALITY IMPROVEMENT/QUALITY ASSURANCE (QI/QA) MEETING
Minutes, April 21, 2010

Agenda Item & Presenter	Discussion and Findings	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible / Due Date
	QUALITY IMPROVEMENT (QI)		
CAEQRO Site Review Update	*Thank you to LBAPI, LBCAP, LBMH, MHA, TAY Academy, PACS, and Star View for sending staff for the discussion group and participants for the discussion groups!* Norma and Janet participated in the co-chairs discussion group.		
Service Area 8 Data	o Data on the prevalence and penetration rates for SA8 is available and will be sent out via email for informational purposes only		
Service Area 8 Provider Directory	o All clinics and sites should have a provider directory available in the waiting area for consumers. o Directly operated clinics already received their printed SA8 directory. o Program Support Bureau is working on getting one copy each to providers via the QICs.		
Quality Improvement Project (QIP) Status Update	o Brief summary report is being drafted. Draft will be sent to project leads and co-chairs for review prior to next QIC meeting. Draft will then be shared with QIC members for review and input. • Upon all revisions and committee's approval, final copy of report will be submitted to SA8 District Chief and then to QI Division		

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Agenda Item & Presenter	Discussion and Findings	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible / Due Date
State Outcome Surveys	➢ No announcement has been made about surveys which typically take place in May.	Check into the State website and QI division regarding the status of surveys.	**Ann Lee**
Announcements	➢ Save the Date: Breaking the Barriers Conference will be held October 14-15th. This conference will have internationally recognized experts discussing how to effectively serve individuals with mental illness and intellectual disabilities. Day 2 will provide 3 full workshops on EBPs adapted for work with persons with intellectual disabilities. ➢ PACS announced that their clinic is not able to take walk-ins. This will help avoid unnecessary confusion for the client.		
QI HANDOUTS	➢ QI Agenda ➢ SAVE THE DATE Card for Breaking the Barriers conference		
Next Meeting	The next meeting will be held on Wednesday, May 19, 2010 from 2-4 p.m. at ChildNet Youth & Family Services, 2931 Redondo Ave, Long Beach, CA 90806.		

Minutes Recorded by:

Ann Lee, Ph.D./DMH SA8 Administration

Minutes Reviewed and Approved by:

Norma Cano, Psy.D., DMH Co-chair