

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 7
QUALITY IMPROVEMENT COMMITTEE (QIC) Minutes**

Type of Meeting:	SA 7 QIC	Date:	October 18, 2016	
Place:	Gus Velasco Neighborhood Center 9255 S. Pioneer Blvd. Santa Fe Springs, California 90670	Start Time:	2:00 PM	
Chairpersons:	Antonio Banelos Caesar Moreno (Absent) Kari Thompson	End Time:	4:10 PM	
Members Present:	Michelle Barajas-Sanchez, Lisa Leon, Gloria Guevarra, Laura Solis, Gwen Lo, Joel Solis, Javier Nevarez, Mike Ford, Jessica Sanchez, Shianne Tovales, Misty Aronoff, Tonia Amos-Jones, Mari Yiguez, Leana Olague, Michelle Munroe, Ruth Clarelo, Karalee Bechtol, Catherine Wulfensmith, Tiffani Tran, Michael Olsen, Yessica Gamboa, Leticia Diaz, Greg Tchakmakjan, Arlene Contreras, Lucia Cota, Cinthia Sanchez, Christine Moore, Ashlei Sullivan, Angellena Gonzalez, Christina Gonzalez, Hszang-Ling Hsu, Adriana Carrillo, Nahara Martnez, Antonio Banelos (Chair), Kari Thompson (Co-Chair)			
Agenda Item & Presenter	Discussion and Findings		Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
Welcome & Introductions	Meeting was called to order at 2:00 pm		Introductions made and new members welcomed	Antonio Banelos
Review & Approval of Minutes	Minutes from September 2016 meeting were reviewed		Minutes approved by: Michael Olsen	Kari Thompson
Quality Improvement Updates	Department Updates <ul style="list-style-type: none"> • New DMH Director: November 1st – Jonathan Sherin replacing Marvin Southard 			Antonio Banelos

<p>Quality Assurance</p>	<ul style="list-style-type: none"> • New Patients Rights Director - Martin Hernandez • Change of Provider Logs: September 2016 Provider Logs collected during meeting also new form and email with instructions went out from Antonio <p>Cultural Competency Update:</p> <ul style="list-style-type: none"> • Group was reminded of LGBT Cultural Competency Training and contact person Justin Florez (323)848-9801 • Lesbian & Bisexual Women’s Health Conference contact person Karen Singh – December 1st at the California Endowment Center • Trans* Health Summit – November 15th St. Anne’s Conference Center 	<p>Training Flyer Handouts</p> <p>ktsingh@mednet.ucla.edu</p> <p>https://hivdatf.org/upcomingtrainings</p>	
	<p>2016 Test Calls: During meeting, Tonia Amos Jones thanked everyone for participating in the calls and a discussion of the overall process was held by the group.</p> <p>Presentation: Fall 2016 MHSIP Survey Training</p> <ul style="list-style-type: none"> • Providers were given instruction on how to participate with the collection of the data, dates surveys are to be administered and dates they are due to be dropped off with QI representatives <p>Policy and Technical Development</p> <p>Presentation: San Antonio Mental Health</p> <ul style="list-style-type: none"> • Lucia presented on San Antonio MH QA process, reviewed charting requirements and process staff go through in reviewing charts. Presented on 	<p>Powerpoint Handout with Instruction for the Consumer Perception Surveys Fall 2016</p> <p>Handout of Chart Review Tool and Chart Review Checklist</p>	<p>Tonia Amos-Jones, QI Division</p> <p>Lucia Cota</p>

<p>Adjournment</p>	<p>services SAMH provide and check list for the EBP measures that are reviewed as part of their QA</p> <p>QA Bulletins</p> <ul style="list-style-type: none"> • Review of revisions to procedure code guide and discussion held regarding the changes and expansion of codes H0002, H0032, H2015, 90887, and 90885 (high risk code) • Review of provider manual updates regarding changes to the allowable ICD-10-CM codes and the expansion of the description of “risks” in the New Client Assessment section to provide further clarification of the required element <p>Both the Organizational Providers Manual and the Procedure Code Guide have been updated with an October 2016 date and are available on the website.</p> <p>Meeting was adjourned at 4:10 pm</p>	<p>Handout of QA Bulletin 16-08</p> <p>Handout of QA Bulletin 16-09</p> <p>http://dmh.lacounty.gov/wps/portal/dmh/admin_tools/prov_manuals</p> <p>Next Meeting: November 15, 2016 2:00PM-4:00PM</p>	<p>Kari Thompson</p> <p>Robin Washington</p> <p>Antonio Banelos</p>
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Respectfully Submitted,
 Antonio Banelos & Caesar Moreno & Kari Thompson
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