

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
SERVICE AREA 7  
QUALITY IMPROVEMENT COMMITTEE (QIC) Minutes**

<b>Type of Meeting:</b>	<b>SA 7 QIC</b>	<b>Date:</b>	<b>March 15, 2016</b>	
<b>Place:</b>	<b>Gus Velasco Neighborhood Center</b> 9255 S. Pioneer Blvd. Santa Fe Springs, California 90670	<b>Start Time:</b>	<b>2:00 PM</b>	
<b>Chairpersons:</b>	<b>Antonio Banuelos</b> <b>Caesar Moreno</b> <b>Kari Thompson</b>	<b>End Time:</b>	<b>4:00 PM</b>	
<b>Members Present:</b>	Melanie Cain, Jessica Sanchez, Misty Aronoff, Laura Solia, Hsiang-Ling Hsu, Sandy Aldeete, Michelle Barajas-Sanchez, Nahara Martinez, Regina Esparza, Gwen Lo, Dawn Ledesma, Michael Olsen, Jennifer Phan, La-Quesha Robinson, Rocio Herrera, Ashlei Sullivan, Mari Yniguez, Marishia Phillips, Kari Thompson, Christine Moore, Robin Washington, Caesar Moreno, Lucia Cota, Gloria Guevara, Lisa Leon, Joseph Chavez, Alex Ballan, Christina Gonzalez			
<b>Agenda Item &amp; Presenter</b>	<b>Discussion and Findings</b>		<b>Decisions, Recommendations, Actions, &amp; Scheduled Tasks</b>	
<b>Welcome &amp; Introductions</b>	Meeting was called to order at 2:00 pm		Caesar Moreno	
<b>Review &amp; Approval of Minutes</b>	Minutes from January meeting reviewed		Approved by Marishia Phillips and Jennifer Phan	
<b>Announcements</b>	Change of Provider Report – Feb 2016		Collected from providers	

<p><b>Presentations</b></p>	<p>School Based Coordinator arranges monthly meetings with school districts and providers, 16 districts in SA 7. Coordinates with providers that want to provide services in the schools both School Based and School Linked</p> <p>CHCADA – Mobile Unit in Community handles Substance Abuse Referrals &amp; Assessments and links to substance abuse programs both MediCal and Indigent</p>	<p>Presentation on services that are coordinated by Susan – Handout given</p> <p>Presentation on services provided by mobile unit</p>	<p>Susan Donner SA 7 Training Coordinator</p> <p>Regina Esparza</p>
<p><b>Quality Improvement Updates</b></p>	<p><b>Spring 2015 MHSIP - Update</b></p> <p><b>EQRO FY 15-16</b> – Review session on 4/28/16</p> <p><b>Cultural Competency Unit</b> – Committee had 3 active workgroups: Data Workgroup, Outreach and Presentations Workgroup &amp; Juvenile Justice Workgroup – Annual Retreat to review the goals of the workgroups and accomplishments</p> <p><b>Review of Parameters for Spirituality Support</b></p> <p><b>Policy &amp; Procedure Update</b> - Patient Rights states the Request for Change of Provider can be removed from lobby areas until they have it in all threshold languages</p> <p><b>State System Review</b> – reviewed information from exit conference regarding review of systems: 92% overall compliance rating 85% rating for access to services 100% rating for network system 100% compliance in QI</p>	<p><b>Postponed until next month</b></p> <p>Service Area 4 &amp; 6 Chosen</p> <p>Updates from Sandra – email forwarded to SA7 QIC</p> <p>Handout Given</p> <p>Update Handout Given</p>	<p>Tonia Jones</p> <p>Caesar Moreno &amp; Kari Thompson</p>

<p><b>Quality Assurance Updates</b></p>	<p><b>State System Review</b> – Reviewed Information from Exit Conference regarding Chart Review:</p> <p>2051 Claims reviewed – 375 were out of compliance</p> <p>Assessments – 89% - not all elements were complete          Diagnosis – 100%          Treatment Plan – 90% - 50 claims denied due to missing signatures          Progress Notes – 94%          Medication Consents – all out of compliance</p> <p><b>State Training</b> – Preliminary Information Reviewed from August Training held by the State – some items under consideration include:</p> <p>Family Therapy Claiming          Students in Master’s Program Claiming to MediCal          Client Signature Dated on CTP          Services Provided Prior to Treatment Plan          Services while driving          Claims for Chart Review          Medication Consents          Co-Practitioner Co Sign Notes</p> <p><b>Office of the Inspector General</b> – Providers selected for the chart audit on Monday, March 14<sup>th</sup></p>	<p>Handout of Notes Given</p> <p>Regarding medication consents, new forms in place with all the required elements</p> <p>QA Bulletin No. 16-03 – Reviewed Handout given of selected providers</p>	<p>Kari Thompson</p> <p>&amp;</p> <p>Robin Washington</p> <p>&amp;</p> <p>Caesar Moreno</p>

<b>Q &amp; A</b>	PEI Site Visits – feedback from providers  Billing Questions: Case Management and billing while in psych. hospital  Certifications – make sure your fire clearances are up to date as well as your modes of service	Open Discussion	
<b>Adjournment</b>	Meeting was adjourned at 4:00 pm	<b>Next meeting: April 19, 2016</b>	Kari Thompson

**Respectfully Submitted,**

**Antonio Banuelos & Caesar Moreno & Kari Thompson**  
**QIC Co-Chair      QIC Co-Chair      QIC Co-Chair**