

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 7
QUALITY IMPROVEMENT COMMITTEE (QIC) Minutes**

Type of Meeting:	SA 7 QIC	Date:	May 19th, 2015	
Place:	Gus Velasco Neighborhood Center 9255 S. Pioneer Blvd. Santa Fe Springs, California 90670	Start Time:	2:00 PM	
Chairpersons:	Lupe Ayala Caesar Moreno Kari Thompson	End Time:	4:00 PM	
Members Present:				
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible	
Welcome & Introductions	Meeting was called to order at 2:10PM.	Meetings is always the 3 rd Tuesday of the month. Clarified miscommunication.	Lupe Ayala	
Review & Approval of Minutes	April Minutes were reviewed.	Names corrected. Approved with corrections noted.	Kari Thompson	
Introduction of New Members	Julian Hernandez from San Antonio. Julian will begin to assist Lupe with DMH leadership of the QIC.	Needs to be added to the mailing list. This list must also be updated.	Lupe Ayala	
MHSIP Survey	May 11-15 is the Surevy Period. DMH felt that the not enough clients were completing the surveys. Last time our surveys weren't processed accurately due to missing information. If you did	Lupe asked providers to bring all of their surveys to today's meeting to review before submitting.	Lupe Ayala	

	<p>not submit them today please send your tally sheets to Lupe this week.</p>		
<p>Cultural Competency</p>	<p>Sandra Chang informed the group that she will be our new Cultural Competence Liaison. UREP Committees through Prop 63 MHS 1)LGBTQA 2)Latino 3)Asian / Pacific Islander 4)American Indian 5)African American 6)Eastern European/Middle Eastern This is where you can voice concerns, needs and request funding. If you are interested in attending the meeting to bring ideas or if you need funding. -Refer to Handout for Sample Projects in FY 14-15. Example: LGBTQA-> Do clinicians know resources for this population? -This was a countywide survey for LE and DO. Capacity Building Studies: Matrix of recommendations-> reducing disparities. Highlights that recommendations are in line with the voices of the community. Phases→ First was to launch reports created by focus groups→ all levels. Second was to look at specific approaches→another vendor was hired to analyze for funding. 2Parts→ themes such as O&E, training, etc. 1)release data/recommendations 2)roll out-\$60million available. Will use RPS process to select vendor. Let Sandra know about any projects so she can include them in her summary. *CC not mentioned until page 50 of 67 on Merger Report.</p>	<p>Reducing Disparities project→Sandra Change will now provide the updates.</p> <p>Sandra will present on Cultural Competency Committee (CCC) next month.</p> <p>Sandra will send out Liaison contact information for UREP so QIC can participate/contact.</p> <p>UREP PH is Mirtala Prada-Ward.</p> <p>Interpreter services are available.</p>	<p>Sandra Chang</p>

<p>Quality Improvement Division</p>	<p>EQRO 2015→SA7 & 8 -small discussion on QIC Chair members regarding relationship with DMH, accessibility, timeliness, Pet Team response times and UCC (none in 7) -clients appeared to appreciate the care they receive per DMH QA. -Tonia-DMH QA-we should receive the report within 30 days and have 60 days to respond to it. then the report goes to the state. Performance Improvement project→ approved training for CSEC</p>	<p>EQRO→ how do you share your ideas?-->Rio Hondo shared their triage prgram EQRO→ are new programs beings developed? Lets bring them to this meeting.</p>	<p>Lupe Ayala</p>
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<p>Quality Assurance Update</p>	<p>Robin Washinton→changes in Assessment (please review your handout). There was a lot of confusion on this presentation→group consensus is that the initial starts the cycle but Robin presented that the annual started the cycle. Assessment/treatment plan must match→use addendum.</p> <p>When the DO assessment is printed from IBHIS it does not have a signature. This makes it difficult for LE to receive the transfer case. The concern is the state won't accept this and needs a wet signature.</p> <p>Misty Aranoff→ QA: 1:30 meeting update→informal. QA. Billing questions.</p> <p>WRAP: ICC (Intensive Care Coordination)→T2017 is case management IHBS (In Home Services)→H2015 for Collateral and Ind Rehab Katie A Settlement→ client must meet following criteria: under 21, full scope MC, risk of higher level of care and open Child welfare case. This may impact FSP.</p> <p>Cesar Moreno→ Safety Intelligence (please see handout): DO will start June 1st. Critical Incident Reporting . LE's will begin mid to late June. David Crain is the contact for SI process. His email is dcrain@dmh.lacounty.gov</p>	<p>Robin will get clarification on the dates and cycles per the confusion.</p> <p>Robin will inquire about the need for wet signature as well as how to work with the various systems.</p>	<p>Robin Washington</p> <p>Misty Aranoff</p>
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	<p>Critical for LE→ when you do a CI report (14 descriptors in handout), until you go live, please complete the paper form.</p> <p>May 15→ deadline to submit names of staff who will have access to this sytem</p> <p>Kari Thompson→DMH will no longer be doing the crosswalk ICD 10 and DSM 5. Review handout. -October 1, 2015 ICD 10 -DSM 5 no date yet Audits→ Auditor Controller and Financial Audits are happening. Some are online.</p> <p>Clinical forms bulletin (handout)-QA will announce updates via this form.</p> <p>TBS section will be updated in Oranizational Manual.</p> <p>Lupe→ Test call protocols. SA7 is in August. Please see handout.</p>	<p>Kari asked for feedback from audits at next months meeting.</p> <p>Please email Lupe if you can help with making these calls. SA needs 10.</p>	
<p>Adjournment</p>	<p>Meeting adjourned.</p>		

Respectfully Submitted,

Lupe Ayala & Kari Thompson & Caesar Moreno
 QIC Co-Chair QIC Co-Chair QIC Co-Chair