County of Los Angeles – Department of Mental Health
Service Area 7 Administration – Adult System of Care

Quality Improvement Committee

Providence Community Services
May 8, 2012
2:00 PM-4:00 PM
AGENDA

I. Welcome and Introductions	Kari Thompson & Lupe Ayala
II. Review & Approval of Minutes	Kari Thompson & Lupe Ayala
III. **Provider of the Month – ALMA Family Services**	Misty Aronoff
IV. Significance of May is Mental Health Month	Dr. Jorge Zamora
V. Provider Reports on May is Mental Health Month	All
VI. Department of Mental Health Update	Lupe Ayala
VII. Quality Improvement Division Update – EQRO Update	Kari Thompson & Lupe Ayala
VIII. Quality Assurance Departmental Report	Misty Aronoff
IX. Procedure Codes Meeting/Clinical Documentation Service Area 7 Meeting	Misty Aronoff
X. Cultural Competency Update	Cassandra Peterson & Lupe Ayala
XI. Provider Reports – Cultural Competency Activities	Cassandra Peterson; ALL
XI. Audit Updates	All
XII. Announcements	All

Next Meeting: June 12, 2012

Quality Assurance Meeting: 1:30 PM-2:00 PM

Quality Improvement Meeting: 2:00 PM-4:00 PM

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 7
QUALITY IMPROVEMENT COMMITTEE (QIC) Minutes

Type of Meeting:	**SA 7 QIC**	**Date:**	**4/10/2012**
Place:	**Providence Community Services** **21520 South Pioneer Blvd.** **Ste 110,** **Hawaiian Gardens Ca 90716**	**Start Time:**	**2:00 PM**
Chairpersons:	**Lupe Ayala** **Cassandra Peterson**	**End Time:**	**4:00 PM**
Members Present:	Mari Yniguez; Misty Aronoff; Cara Jenson; Joel Solis; Timothy Beyer; Arturo Arce; Mike Ford; Alma Bretado; Michelle Hernandez; Paul Eberly; Hsiang-Ling HSU; Lucia Lopez Plunkett; Marishia Jones; Cassandra Peterson; Soua Ly; Manuel Robles; Sylvia Guerrero; Caesar Moreno; Haydouk Zakarian; Diana Perez-Johnson; Antonio Banuelos; Yolanda Hernandez-Lara; Lupe Ayala		

Agenda Item & Presenter	**Discussion and Findings**	**Decisions, Recommendations, Actions, & Scheduled Tasks**	**Person Responsible**
Welcome & Introductions	Meeting was called to order at 2:00 PM. Introductions were made.		Lupe Ayala
Review & Approval of Minutes	Minutes were reviewed and approved for January.		
Provider of the Month	CHCADA presented information on MASA Youth Service Center, Our Way Client Run Center, and Aces.	Brochures were handed out	Alma Acevedo

DMH Update	• I.S. has been down for a week. EDI for 2 weeks. • Contacts-all shifts in money have been completed. • MAP EBP –county would like to see more outcomes. DMH having problems getting trainings approved-long process. DMH has requested slots for DMH to attend trainings from other agencies. There is no money for additional trainings. • 60 providers wanted to become entities and 54 were chosen and given contracts. In February providers got contract amounts and got amendments. If you received money prior to amendments contact district chief regarding amendments. • DMH budget 2013-2014 doesn't look bad according to A. Suarez, District Chief. Lot of changes, new EDI. Electronic system of DMH goes into effect 2013-2014.		Lupe Ayala
Quality Improvement Update	Discussed Survey. Preliminary # 31731 surveys county wide. Staff commented that surveys were better, shorter and that they had fewer refusals to complete by consumers. Discussed pilot survey might add more items to make it easier for consumers and providers. Data for SPA 7 3489 turned in that's 10-11% of total from the county! UCLA is currently analyzing data and we hope to hear more information this summer. Discussed reorganization of QI Division.	**none**	Timothy J. Beyer, Ph.D.
Hippa Overview	Presented information on HIPAA and fines that are imposed for violating the HIPAA Laws. Discussed security safeguards with respects to computers, faxing, and email. Questions should		Sylvia Guerrero

	be directed to Veronica Jones, Department of Mental Health.		
Program Review	Presented information - if program is adding, deleting, or moving services they will need to have a fire clearance certificate with address including suite #. Mr. Solis has moved and can now be found at 695 Vermont, on the 15th floor, or email at Jsolis@DMH.lacounty.gov		Joel Solis
Quality Assurance Update	Provided samples of assessments from documentation trainings. Answered questions regarding documentation issues.		Misty Aronoff/ Cassandra Peterson
Audit Updates	Upcoming Audits for College Hospital, San Antonia, and Bienvenidos.		All Staff
Adjournment and Next Meeting Information	Meeting was adjourned at 4:00PM and Provider and Resource Directories were distributed to all staff.		

Respectfully Submitted,

Mari Yniquez

Kari Thompson & Lupe Ayala

Co-Chair **Co-Chair**