County of Los Angeles – Department of Mental Health

Service Area VII Administration

Adult Systems of Care

Quality Improvement Committee

September 21, 2010

Rio Hondo Mental Health Center

Second Floor Conference Room

2:00 P.M. - 4:00 P.M.

AGENDA

I.	Welcome and Introductions	Lupe Ayala & Kari Thompsc
II.	Review & Approval of Minutes	Lupe Ayala & Kari Thompsc
III.	Geo-Mapping Tools & Techniques for Providers	Dr. Vandana Joshi
	Questions	
IV.	Quality Improvement Questions/Forum	Martha Drinan, District Chie
V.	Department of Mental Health Update	Lupe Ayala
VI.	Quality Improvement Division Update	Lupe Ayala
VII.	Performance Improvement Project	All
VIII.	Quality Assurance Issues	Misty Allen & Kari Thompsc
IX.	QA/Procedure Codes Group	Misty Allen
X.	Audit Updates	All
XI.	Announcements & Provider Updates	Lupe Ayala & Kari Thomps
		All

Next Meeting: To Be Scheduled
Quality Assurance Meeting
1:00 P.M.-1:30 P.M

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 7
QUALITY IMPROVEMENT COMMITTEE (QIC) Minutes
September 21, 2010

Type of Meeting:	**SA 7 QIC**	**Date:**	**September 21, 2010**
Place:	**Rio Hondo Mental Health** **17707 Studebaker Road** **Cerritos, CA 90703**	**Start Time:**	**2:OO P.M.**
Chairpersons:	**Lupe Ayala** **Kari Thompson**	**End Time:**	**4:00 P.M.**
Members Present:	Marcella Mendoza, Marishia Moak, Misty Allen, Donella Winship, Jen Chellew, Alma Bretado, Brian Adair, Cara Jenson, Sona Ly, Meehee Han, Bryan Sawlsville, Mari Yniguez, Liz Vasquez, Mirtala Ward, Jesus Ramirez, Hsiang-Ling Hsu, Saul Zepeda, Leah Merjil, Brent Hale, Mike Ford Dawn Beechner, Martha Drinan, Mariela Gordsio, Christine Maitland-Koch, Paul Eberly		

Agenda Item & Presenter	**Discussion and Findings**	**Decisions, Recommendations, Actions, & Scheduled Tasks**	**Person Responsible**
Welcome & Introductions	Meeting was called to order at 2:00 PM Introductions were made of the membership	None	Lupe Ayala
Review & Approval of Minutes	Minutes were reviewed and approved by Marishia Moak, second by Brian Adair	None	QIC membership
DMH Update	According to Ana Suarez, District Chief for Service Area VII, the budget remains the same.	**Continue to meet with Service Area District Chief**	Lupe Ayala
	there will be no more transforming of dollars at this time. There was a Division Head meeting were health care reform was discussed and Dr. Southard realized there was nothing in the proposal about Mental Health. Dr. Southard quickly got on the panel and came up with a minimum service benefit, similar to what we have now, however no money for undocumented.		

Performance Improvement Project Update	Area VII District Chief Ana Suarez has approved the project. Training & Quality Improvement Director felt it would be best to pull information from Area VII and get data on population served	**Will go out by email**	Lupe Ayala
Presentation	Dr. Vandana Joshi from the Trainings and Quality Improvement Council presented Geo-Mapping Tools and Techniques for Providers. QI website geography and online provider directory search allows the public to search for mental health services. The search engine locates the nearest service and provides information on the type of service delivered. This is very useful for case workers and program managers as well as the public, to help find and locate services.	**Handout given and contact information:** **Vandana Joshi** **Quality Improvement & Training Division – Data GIS Unit** **vjoshi@dmh.lacounty.gov** **(213) 251-6886**	Vandana Joshi
Quality Improvement Division	Update from Departmental QI, discussion regarding the difference between QA and QI. QI – improvement of quality of care and is outcome driven QA – improvement of tools, procedure codes, improvement in performance in delivery standards Also discussed was the signing of notes with discipline and signature, vs. degree/title. It was noted that if you do not have a degree in mental health you should use your job title	**Continue with updates from Departmental QI**	Lupe Ayala
	Lupe gave reminders to all that the Assessment Documentation Training will be on Tuesday October 5, 2010 at Margarita Mendez from 1:00-5:00PM, also that space is limited and no more than 2 staff from each agency should attend		

Quality Assurance Update	Misty handed out draft version of Core and Ancillary Services Guide for PEI Programs, it was noted that not all EBP's were mentioned. Members also discussed the Memo handed out from the Quality Assurance Wrap Bulletin and how the sample given from DMH is confusing regarding billing code H0032, more information is needed. Misty also mentioned that during the Fiscal Review of Alma Family Services the auditors mentioned that they were not using the most current version of the medication consent. A discussion from QA members and it was noted that most providers use their own provider consent and not the DMH form.	**None**	Misty Allen
Audit Updates	Alma Family Services and Providence Community Services both had recent Fiscal Review with no outstanding outcomes.	**None**	All
Adjournment & Next Meeting	Next meeting went up for vote for possible change in date due to LION meeting conflict Meeting adjourned at 4:00 PM	**QIC Meeting is now the second Tuesday of each month with next meeting scheduled on October 12, 2010 at 2:00 PM.** **The sub-committee will meet prior to the QIC at 1:00 PM**	All

Respectfully Submitted,

Lupe Ayala & Kari Thompson
QIC Co-Chair QIC Co-Chair