

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 6**

Type of Meeting	Service Area 6 Quality Improvement / Quality Assurance Council	Date	09/24/2015
Place	12021 Wilmington Ave Los Angeles CA 90059	Start Time:	9:00am
Chairperson	Aprill Baker	End Time:	11:00am
Members Present	Ahmad Kausar, Amber Liberty, Andy Vigil, Angelia Riddgeway, Anna Galindo, Annisa Harsha, Asha Zuwaldi, Blessy Giron, Brooke Slusser, Cassandra Johnson, Christine Chae, Denise Fletcher, Elizabeth Echeverria, Fabiola Cordova, Jasmine Adams, Jeannette Aguilar, Jeremy Winn, Jessica Feldman, Joseph Chavez, Julie Elder, Karalee Bechtel, Kathleen Kim, Kathy Saucedo, Kevin Frank, Lani Espinas, Lily Fowler, Lisa Heemer, Marilyn Campbell, Martin McDermott, Melinda Mendel, Michelle Hayes, Mimi Nguyen, Rashauna Fair, Ronald Harper, Rosary Woods, Sharon Chapman, Sherrie Yu, Sybil Chacko, Thang Nguyen, Valerie Armstrong, Windy Gaston.		
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, & Scheduled Tasks	Person Responsible
Call to Order & Introductions	The meeting was called to order.	Introductions were made	A. Baker
Review of Minutes	The August 2015 QIC meeting minutes were unavailable due to technical problems w/chairs computer	Will be forwarded to QIC members via email	A. Baker

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
<p>QUALITY IMPROVEMENT</p>	<p>Clinical OMD</p> <p>No OMD updates</p>		
<p>EQRO</p>	<p>QI received final EQRO report which included very positive feedback on the work DMH is doing in relation to the Underrepresented Ethnic populations.</p>	<p>Chair will forward entire report to providers to review</p>	<p>A. Baker</p>
<p>Cultural Competency</p>	<p>Cultural Competency Chairperson, Leticia Ximenez came to give a presentation on the DMH Spirituality Initiative. Presentation included, but not limited to, review of Parameters for Spiritual Support (4.15), research on Spirituality & health, concerns for providers discussing spirituality with clients, cultural considerations.</p>	<p>Handout provided. Committee members inquired with Dr. Ximenez about coming out to provider sites to give presentation to staff. Information will be sent to QIC via email about how to schedule trainings with Dr. Ximenez.</p>	<p>L. Ximenez</p>
<p>Patients Rights Office</p>	<p>Committee members reviewed final Change of Provider Report for FY 14/15. Chair advised committee that the new person to send monthly COP logs to is Jaime Walker @ jwalker@dmh.lacounty.gov or fax to 213-365-2481</p>	<p>Handout provided</p>	<p>A. Baker</p>

<p>Policy Updates</p>	<p>Policy 401.02 Clinical Records maintenance, organization and contents was reviewed</p>	<p>Handout provided</p>	<p>A. Baker</p>
<p>QUALITY ASSURANCE</p>	<p>Committee members had discussion on how providers manage communication with clients through text messages.</p>	<p>A. Baker</p>	<p>A. Baker</p>
<p>DHCS Updates</p>	<p>QIC Chair revisited previous report from DHCS training that students are not allowed to bill for services which require staff who are licensed, waived or registered. Per QA, the State is looking into this and will follow-up with DMH about the validity of this information. As of now, DMH providers will continue to use students/interns as they always have. Committee members offered clarification on the different terminology used when referring to students/interns.</p>	<p>A. Baker</p>	<p>A. Baker</p>
<p>Training and Operations</p>	<p>LACDMH September documentation Training schedule provided.</p>	<p>Handout provided.</p>	<p>A. Baker</p>

<p>QA Policy & Technical Development</p>	<p>QA-Bulletin 15-08 – Additional DSM 5 & ICD10 updates were reviewed. Committee discussed how provider agencies are approaching the transition. Offering suggestions and feedback to each other. Discussion was had about allowable vs included diagnosis, documenting diagnosis on the assessment with the new ICD format.</p> <p>Clinical Forms Bulletin 15-05 – Forms with a Diagnosis, Forms updated to reflect ICD 10 was reviewed</p> <p>Clinical Forms Bulletin 15-06 – Provider Communication and urge to drink scales reviewed</p> <p>Directly Operated providers are currently working to ensure all clients Tx plans are up to date and in IBHIS. DO committee members discussed challenges and possible technical issues with IBHIS that contribute to reports of Tx plan being out of compliance.</p>	<p>Handouts provided.</p> <p>QA Chair played for Committee the online ICD10 video.</p> <p>Committee members were encouraged to participate in Webex conference being offered by QA which will provide additional information on the transition to ICD and give an opportunity for participants to ask specific questions to QA. Chair provided committee with dates and times of Webex</p>	<p>A. Baker</p>
---	---	--	-----------------

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
Medi-Cal Certification	No updates		T. Nguyen
Open Agenda	none		QIC
Announcements	Debresha McDaniel has been promoted and will no longer be the SA 6 Child navigator or Impact meeting facilitator. Handouts for Care Harbor event for Free Medical, Dental and Vision care was provided	SA 6 QA liaison, Aprill Baker, will be facilitating the SA 6 Impact meeting starting in Oct., until a permanent replacement has been identified and hired.	
Next Meeting	October 22, 2015		A. Baker

Respectfully Submitted,

 Aprill Baker, QIC Chair

Date 10/22/15