LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 6

Type of Meeting	**Service Area 6 Quality Improvement / Quality Assurance Council**	**Date**	**06/25/2015**
Place	**12021 Wilmington Ave Los Angeles CA 90059**	**Start Time:**	**9:00am**
Chairperson	**Aprill Baker**	**End Time:**	**11:00am**
Members Present	Ahmad Kausar, Andy Vigil, Angelia Ridgeway, Anna Galindo, Brooke Slusser, Bryant Steury, Christina Auer-Arriaga, Debresha McDaniel, Diane Rigsby, Elizabeth Echeverria, Jasmine Adams, Jeannette Aguilar, Kathleen Kim, Lani Espinas, Lisa Heemer, Marcela Dioses, Marilyn Campbell, Michael Boroff, Mimi Nguyen, , Reyna Diaz, Rosary Woods, Sandra Chang-Ptasinki, Seon Park, Sharon Chapman, Sherrie Yu, Socorro Gertmenian, Windy Gaston, Yoshado Lang.		

Agenda Item & Presenter	**Discussion and Findings**	**Decisions, Recommendations, Actions, & Scheduled Tasks**	**Person Responsible**
Call to Order & Introductions	The meeting was called to order.	Introductions were made	A. Baker
Review of Minutes	The May 2015 QIC meeting minutes were reviewed	Minutes were reviewed and approved	QIC membership

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Clinical OMD	Committee discussed the status of implementation of Safety intelligence. Several contract providers are still waiting for secure Id/tokens.	QIC chair will follow up with David Crane (OMD)about the status of contract providers use of SI and status of tokens requested by providers.	A. Baker
Cultural Competency	Dr. Sandra Chang-Ptasinski presented on the Under-represented Ethnic Populations Workgroups and their current projects. UREP workgroups include – African-African-American, American Indian, Asian-Pacific Islander, Latino, Eastern European-Middle Eastern, LBGTQ.	Dr. Ptasinki will provide CCC updates and information bi-monthly to QIC members	S. Ptasinski
Patients Rights Office	NOA E is now available in Spanish and English. Providers reminded to submit any missing Change of Providers Reports to PRO.	QIC members discussed the necessity to have an English version of any non-English form also included in the client chart	A. Baker
Provider Directory/VANS	Vacancy Adjustment and Notification System (VANS) was discussed by QI liaison Michael Boroff. VANS is a departmental Performance Improvement Project, which consists of an electronic application which would allow providers to update their own vacancy and see the vacancy of other providers. VANS is currently being implemented in SA 4 and expanding to SA 5. Goal is to implement VANS across all SA"s .		M. Boroff

Parameter For Spirituality Support	Parameter 4.15 reviewed with discussion on the use of spirituality to enhance treatment outcomes. QIC Chair discussed DMH Spirituality Initiative to integrate MH and Spirituality, including trainings, conferences, round-tables and clergy courses	Handout provided	A. Baker
Test Calls	Several providers volunteered to complete 10 ACCESS Test Calls.	SA 6 Test Calls period is July 2015. QIC Chair will follow-up with volunteers	A. Baker
Policy Updates	Review updated policies	Handout provided	A. Baker
QI Presentation	Christina Auer-Arriaga, Augustus Hawkins, presented on QI processes being implemented at AFH, including systematic review of all clinical records, using review findings as opportunities for clinicians to improve documentation skills and the observed overall improvement of all chart since the implementation of their QI process.		

QUALITY ASSURANCE			
DHCS Updates	State Discussion about Co-Practitioners was revisited. State has not made a decision regarding what they'll require for services provided by co-practitioners. In preparation for what DHCS may require, LACDMH, put out Bulletin 15-05, which explains the requirement of having the signature of each co-practitioners involved in the delivery in a service on the progress note.	Suggestions for how to obtain co-signature discussed: eHR system could route notes to each provider to obtain all signatures. If unable to route notes through eHR, note can be printed out, signed by co-practitioner and scanned back into the clients clinical record.	A. Baker
QA Technical Assistance & Documentation Training	Schedule of trainings were reviewed. New contact for sending DO's to send Quarterly reports and LE Annual QA Reports was provided: Juanita Olivas.		A. Baker
QA Policy & Technical Development	Clinical Forms Bulletin 15-03 regarding Service Request log (SRL) was reviewed. Clarification on the difference between the SRL and SRTS was provided. SA 6 Child Navigator, Debresha McDaniel, advised providers when they receive referrals through SRTS and the client's number is not working and/or they are unable to contact the client, provider is responsible to disposition the client on the SRTS and not send it to the navigator for disposition. QA Bulletins 15-03 and 15-04 – reviewed bulletins for Accurately Reflecting Services Provided when Documenting and claiming and Organizational Providers Manual Revisions.	Handout Provided Handout provided	

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	DSM 5 and ICD 10 update – ICD 10 will be implemented Oct 10th. Providers will need to start using ICD codes when submitting all claims. QA working on cross walk that will convert as many ICD9/DSM-IV diagnosis to ICD 10 codes as possible. Providers will be notified of diagnosis that were not cross walked and will be responsible to convert those remaining dx to ICD10 themselves.		A. Baker
Medi-Cal Certification	none		
Announcements	none		
Next Meeting	July 23, 2015		A. Baker

Respectfully Submitted, A Baker
Aprill Baker, QIC Chair

7-27-15
Date