**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH**
**SERVICE AREA 6**

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| **Type of Meeting** | **Service Area 6 Quality Improvement / Quality Assurance Council** | **Date** | **02/26/2015** |
| **Place** | **12021 Wilmington Ave Los Angeles CA 90059** | **Start Time:** | **9:00am** |
| **Chairperson** | **Aprill Baker** | **End Time:** | **11:00am** |
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| **Members Present** | Ahmad Kauser, Andy Vigil, Anna Galindo, Angelia Ridgeway , Broke Slusser, Bryant Story, Cathy Fisher, Christina Auer, Elizabeth Echeverria, Heather Vargas, Jeannette Aguilar, Jessica Feldman, Joseph Chavez, Kathleen Kim, Kristin Howard, Lani Espinas, Marcela Dioses, Mark Borkheim, Melinda Mendel, Michael Boroff, Michelle Gonzales, Nikki Collier, Ronald Harper, Sabrina Ullah, Shaunta Lee, Sherrie Yu,Thang Nguyen, Valarie Armstrong, Vynette Moore, Windy Gaston, Yovette Roldan, | | |

| **Agenda Item & Presenter** | **Discussion and Findings** | **Decisions, Recommendations, Actions, & Scheduled Tasks** | **Person Responsible** |
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| **Call to Order & Introductions** | The meeting was called to order. | Introductions were made | A. Baker |
| **Review of Minutes** | The January QIC meeting minutes were reviewed | Minutes were reviewed and approved with correction – M.Borkheim name added as present during January mtg | QIC membership |

| Agenda Item & Presenter | Discussion & Findings | Decisions, Recommendations, Actions, & Scheduled Tasks | Person Responsible |
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| **QUALITY IMPROVEMENT** | . | | |
| **Westside Regional Center** | Erin Fox and Lindsey DuPlessy, Project coordinators with the Westside Regional Center, presented on a current project they're working on to provide free EBP trainings to providers. The training will provide the basic EBP training along with a follow-up training designed to help clinicians implement the practice with clients who have developmental disabilities. Ms. Fox and Ms Duplessy provided details about the project and administered survey to QIC to help identify which EBP would be most useful for WRC to provide trainings on. | Ms. Fox and Ms Duplessy will follow-up with QIC Chair when they begin training sessions, in order for providers can participate. | A. Baker |
| **Cal-MediConnect** | QIC Chair reviewed Cal Medi-Connect presentation handout with QIC members. Brief discussion was held about the Cal Medi-Connect (CMC) program and what is required of providers serving CMC clients. Chair inquired if having a full presentation about Cal Medi-Connect would be useful to providers. | QIC Chair will make efforts to have the Cal Medi-Connect Presentation given during a QIC meeting. Chair will notify members before presentation in order for them to have the appropriate staff attend. | A. Baker |
| **EQRO, QI Workplan Goals and 2015 Evaluations** | EQRO review period has been scheduled for April 27th – April 30th. SA 7 and SA 8 were chosen. Michael Boroff with QI provided information on QI 2014 work plan Evaluation summary and 2015 Work plan Goals | | M. Boroff |
| **OMD** | Safety Intelligence is in final states of selecting electronic tools. OMD needs user roles from each provider. Also, DO's will begin collecting outcome measures that screen for smoking, medication reconciliation and BMI | Clarificaiton is needed from OMD about the user roles. Some of the categories do not apply to contract providers. Follow-up with Mary Ann O'Donnell about resolving this issue with SI | A. Baker |

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| **Cultural Competency** | Marc Borkheim provided a summary of the 2014 Cultural Competency Committee workgroups, CRDP) Alignment Workgroup, Data Workgroup, Outreach and Presentations Workgroup, Training Workgroup and Vision, Mission, and Goals Workgroup. The PSB-CCU liaison described the CCC workgroups for 2015 which will include three workgroups from last year: The CRDP Alignment Workgroup, the Outreach and Presentations Workgroup, and the Data Workgroup. In addition, one new workgroup has been initiated, the Juvenile Justice Disparities Workgroup, which will focus on the issue of disparities within the Juvenile Justice system. | Handout Provided | M. Borkeim |
| **PRO** | Committee members were given a copy of the 2nd quarter Request to Change Provider Report. Advised to submit any logs from their agencies that are reflected in the report as not received. | Ted Wilson is no longer responsible for receiving the monthly Change of Provider Log in the PRO. Theodore Cannady has taken Ted's place. QIC Chair will follow-up to identify when this change will take effect in order for providers to know who to send their monthly logs to. | A. Baker |
| **Policy Updates** | QIC reviewed Policy 202.16 – Scheduling Initial Mediation Services. Committee expressed concerns about the being able to comply with the policy, given barriers such as, psychiatrist availability and that the policy does not clearly explain if a psychiatrist must do a full med assessment or if they're allowed to do a brief medication note | | A. Baker |
| **QI v QA** | Reviewed handout which explained the difference between QI activities and QA activities. QI presentations from providers will begin in the next couple of month. | | |

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| **QUALITY ASSURANCE** | | | |
| **State DHCS** | QIC Chair will keep members updated on the status of the implementation of DSM 5 and ICD 10 codes | | A. Baker |
| **IBHIS Update** | QA is updating the QA Chart Review Tool for DO's to make it more appropriate to use with IBHIS.<br>QA is working on developing a system for providers who are not in IBHIS to look up clients. Brief discussion was had about how DO can get full assessment into IBHIS, if original assessment was scanned in into IBHIS during Go-Live period. | 3 options for getting full assessment into a client's record –<br>1) Do full assessment the next time a treatment plan is updated<br>2) Do full assessment the nest time annual treatment plan is due<br>3) Do a full assessment, in lieu of re-assessment, when the time for re-assessment comes | A. Baker |
| **QA-Technical Assistance** | QA-Bulletins 15-01 Filling Out Forms and Writing Reports was reviewed. QIC discussed that this activity is a high risk. The bulletin gives explanations on scenarios that ***may*** be reimbursable.<br><br>PEI Site visits have begun. QIC Chair gave information about what the PEI administration is focusing on during the site visits. Purpose of site visit is to- provide technical assistance, make sure funds are being used appropriately, check if fidelity of the EBP models are being maintained and identify areas to address before they become a bigger problem. Some things the PEI administration is looking for during the visits are: is the client who's receiving PEI services appropriate for PEI, is length of treatment appropriate, do notes sufficiently document what's being done and why.. | Handout Provided | A. Baker |

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| **Medi-Cal Certification**<br><br>**Documentation Training** | Thang Nguyen provided information regarding Bulletin 15-01.<br><br>Providers were given handouts for the January and February documentation trainings. | Handout provided | T. Nguyen |
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| **Announcement** | none | | A. Baker |
| **Next Meeting** | March 26, 2015 | | A. Baker |

Respectfully Submitted, _____
Aprill Baker, QIC Chair

3-26-15
Date