LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 6

Type of Meeting	**Service Area 6 Quality Improvement / Quality Assurance Council**	**Date**	**01/22/2015**
Place	**121 W Victoria St Long Beach, CA 90805**	**Start Time:**	**9:00am**
Chairperson	**Aprill Baker**	**End Time:**	**11:00am**
Members Present	Anna Galindo, Andrea Garnica, Andy Vigil, Broke Slusser, Cathy Fisher, Christina Auer, Debresha McDaniel, Elizabeth Echeverria, Gloria Rojas, Heather Vargas, Jeannette Aguilar, Jennifer Phan, Joseph Chavez, Kathleen Kim, Kristin Howard, Lani Espinas, Leah Dinsay, Lisa Heemer, Marcela Dioses, Marilyn Campbell, Mark Borkheim, Melanie Phillips, Melinda Mendel, Michael Boroff, Michelle, Sabrina Ullah, Sherrie Yu, Staci Atkins, Tamela Johnson, Thang Nguyen, Socorro Gertmenian, Valarie Armstrong, Vynette Moore, Windy Gaston, , Yovette Roldan,		

Agenda Item & Presenter	**Discussion and Findings**	**Decisions, Recommendations, Actions, & Scheduled Tasks**	**Person Responsible**
Call to Order & Introductions	The meeting was called to order.	Introductions were made	A. Baker
Review of Minutes	The November minutes were reviewed	Minutes were reviewed and approved	QIC membership

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
QUALITY IMPROVEMENT	.		
MHSIP	Mental Health Statistical Improvement Program (MHSIP)survey result from the August 2013 survey period are available. QIC Chair notified committee that providers who participated in the survey during that period will get the individual results sent to them via email.	Committee was provided with and reviewed handout of the Youth and Adult MHSIP definitions dictionary to assist with understanding how the survey results were coded	A. Baker
ACCESS	Committee Reviewed ACCESS test Calls findings. QIC Chair reminded committee that the test call period will be approaching for SA 6 and volunteers are needed. Follow-up questions from previous meeting were discussed regarding, inappropriate referrals being sent, ACCESS staff being on SRTS and having capacity information on providers before sending referrals	Handout reviewed. QIC chair provided the ACCESS supervisor M. Treddnicks contact information for reporting inappropriate referrals, most of ACCESS staff are on SRTS and ACCESS staff does not know what a providers capacity is unless ACCESS is notified by the provider. Committee discussed the possibility of creating a system of identifying capacity for SA 6 providers in order to give that information to ACCESS and to have as useful information between providers within SA 6.	A. Baker A. Baker
SRTS	Chair provided SRTS Bulletin to committee and reinforced that SRTS is mandatory for all providers.		
Provider Directory	Emails were sent to providers to confirm their agency's information before the Provider Directory is printed. Providers encouraged to respond to SA liaison with any corrections as soon as possible.		A. Baker
PRO	New Local Mental Health Posters are available.	Providers will get posters at the end of meeting. Additional poster needed with be obtained by SA liaison	

OMD – Clinical QI	DMH new Incident reporting system, Safety Intelligence (SI) will be implemented soon with the Directly operated providers. Contract providers will follow. QIC chair advised committee that the OMD sent an email to all the contract providers requesting a contact person at each agency that will be granted access to Safety Intelligence. Providers were advised that OMD needs that information in order to for their agency to be set up to use SI.	List of providers that still needed to submit user information to OMD was passed around to providers.	A. Baker
	QIC Chair gave committee the contact number for Dr. Lee, in the OMD. She can be notified of any problems related to the TAR requirements when prescribing psychotropic medications to minors	Dr. Lee email – kale@dmh.lacounty.gov	A. Baker
COD (Co-Occurring Disorders)	Collaboration between UCLA and DMH, for providing online trainings related to COD was presented.	Providers given handout with the training information and website	A. Baker
Cultural Competency	Mark Borkheim will serve as SA 6 Cultural Competency Liaison. Mark presented information about the California Reducing Disparities Project (CRDP), UREP groups and on DMH's services for the Hearing impaired.	A copy of the CRDP recommendations Matrix and Policy202.17 – Hearing Impaired Mental Health Access.202.17 – Hearing Impaired Mental Health Access.	M. Borkheim
QI Presentation	Providers will begin doing QI presentations during QI meeting. QIC chair asked for volunteers to do the first presentation and will then create a schedule for the other providers to present. QIC Chair discussed the possibility of having Westside Regional Center come to present on a project they're working on. The project will create trainings on EBP's that have been adapted for working with clients with developmental disabilities.	Kathleen Kim with Counseling for Kids volunteered to do the first presentation at the March QIC. QIC Chair will follow-up with Westside RC about presenting at the next QI meeting	A. Baker

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QUALITY ASSURANCE			
State DHCS	QIC chair reported that per Departmental QA, DHCS is planning to implement DSM 5 on October 1, 2015. Committee inquired about what trainings DMH is going to provide in order to assist providers with this transition. Providers pointed out the challenges with there not being a definitive date for transitioning to DSM 5, including providers investing to train staff based on previous reports that DSM 5 was coming when, in fact, DSM IV continued being used. Dr. Gertmanian, LACGC, shared that she and her staff created a DSM IV/ DMS 5 crosswalk to help clinicians transition between the 5 AXIS system to the new diagnostic system of the DSM 5.	QIC Chair discussed some of the challenges with implementing DSM5, including the simultaneous transition from icp9 to ICD 10. QIC Chair will inquire about potential trainings DMH is planning relative to DSM 5 and follow-up with the committee. Dr. Gertmanian agreed to share her DSM5 crosswalk with the other committee members and will forward a copy to QIC chair.	A. Baker
IBHIS Update	QA is updating the QA Chart Review Tool for DO's to make it more appropriate to use with IBHIS. QA is looking into creating a Crisis Evaluation Progress note for use by PMRT. Instead of PMRT creating a full assessment, which would then have to be used by any provider that opens an episode on that consumer, they would use the Crisis Evaluation Note to document when they evaluate a consumer to be placed on a hold.	DO providers expressed difficulty with tracking the 5% of clinical charts they are supposed to review, due to there being no mechanism in IBHIS that alerts them to when a client's chart was opened. Follow-up from Departmental QA is requested	A. Baker
QA-Technical Assistance	QA-Bulletins 14-05 and 14-06 were reviewed PEI Site visits will start in January. Each PEI provider	Committee reviewed Bulletins, highlighted revisions of page 7 of the Org Providers Manual (OPM)	

	will be visited. This year's site visits will include chart reviews.	which addresses the justification for billing travel time. Revisions to OPM reflect that reimbursement for travel does not require meeting medical necessity based on the clients mental health diagnosis, but needs to simple be what's best for client's particular situation (ie client doesn't have transportation)	A. Baker
Medi-Cal Certification **Documentation Training**	Thang Nguyen provided information regarding Medi-Cal re-cert process. Thang encouraged LE providers to review Policy 112.05 "*Contractors Eligibility to Provide Goods and Services to Federally Funded Health Care Programs and to Secure Federally Funded Contracts*" and to create their own similar policy if they don't already have one in place. . Providers that provide DTT & DTI services also were encouraged to review Chapter 4 of the OPM to ensure they are following the appropriate guidelines/requirements because the State is closely monitoring DTT and DTI programs. Providers were given handouts for the January and February documentation trainings.		T. Nguyen
Announcement	SA 6 QIC meeting will be changing locations. QIC will consult with DC about the possibility of changing the date of the meeting in order to continue having meeting at current location or confirm a new meeting location		A. Baker
Next Meeting	February 26, 2015		A. Baker

Respectfully Submitted, _____ 02-26-15
Aprill Baker, QIC Chair Date