LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
SERVICE AREA 6

Type of Meeting	**Service Area 6 Quality Improvement / Quality Assurance Council**	**Date**	**10/23/2014**
Place	**121 W Victoria St Long Beach, CA 90805**	**Start Time:**	**9:00am**
Chairperson	**Aprill Baker**	**End Time:**	**11:00am**
Members Present	Ahmad Kauser, Aimee Cuellar, Andy Vigil, Angelia Ridgway, Cassandra Gibson-Judkins, Cathy Fisher, Christine Chae, Debbie Jih, Debresha McDaniel, Elizabeth Echeveria, Elizabeth Pak, Heather Vargas, Jasmine Adams, Joseph Chavez, Judy Cardona, Kathleen Kim, Kathy Eliassian, Kimberly Grace, Leah Dinsay, Marcela Dioses, Michelle Gonzales, Mimi Nguyen, Sherrie Yu, Valarie Armstrong, Windy Gaston, Vynette Moore, Yovette Roldan,		

Agenda Item & Presenter	**Discussion and Findings**	**Decisions, Recommendations, Actions, & Scheduled Tasks**	**Person Responsible**
Call to Order & Introductions	The meeting was called to order. Debresha McDaniel leading meeting on behalf of Aprill Baker	Introductions were made	D. McDaniel
Review of Minutes	The September minutes were reviewed	Minutes were reviewed and approved with corrections	QIC membership

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible
QUALITY IMPROVEMENT	.		
Provider Directory	Vandana Yoshi was unable to make it to the October meeting to present on the Provider Directory. Her presentation will be rescheduled at a later date.		D. McDaniel
MHSIP	Mental Healh Statistical Improvement Program surveys period is November 17 – November 21, 2014. A survey training will be scheduled for SA 6 providers who were randomly selected to participate in the surveys. The survey period will now occur twice per year.	QIC members given handouts of the State information notice regarding the MHSIP review period.	D. McDaniel
Cultural Competency	QIC membership was provided with the next meeting dates for the CCC and LGBTQ meetings.		D. McDaniel
PRO	Ted Wilson of the Patients Rights Office has begun notifying the contact person at each provider site responsible for sending the Change of Provider logs.	Members were encouraged to submit logs to Ted if they have not done so already	D. McDaniel
Agenda Item & Presenter	**Discussion & Findings**	**Decisions, Recommendations, Actions, & Scheduled Tasks**	**Person Responsible**

Policy Updates	None- there was no Departmental QIC meeting for the month of October. Policy updates will be provided at the next QIC meeting		D. McDaniel
QI improvement projects	List of proposed QI projects was handed out to the QIC membership	QIC was encouraged to email QIC Chair, Aprill Baker, with their selection of projects to work on next year.	D. McDaniel
QUALITY ASSURANCE			
State DHCS	No DHCS updates		D. McDaniel
QA-Technical Assistance	Legal Entity Quality Assurance Process Reports questions were handed out to QIC members. Since the LEQAPR form is still in draft form, the questions were printed out to give the providers an idea of what questions will be asked.	Providers will be required to submit the LEQAPR form to the QA department annual.	D. McDaniel
Health Info Management	No updates		

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Documentation Training	Providers were given handouts for the January and February documentation trainings.		D. McDaniel
Announcement			D. McDaniel
Next Meeting	November 20, 2014		D. McDaniel

Respectfully Submitted,

ABaker

Aprill Baker, QIC Chair

11-22-14

Date