

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH  
SERVICE PLANNING AREA 5

QUALITY IMPROVEMENT COMMITTEE  
November 03, 2015

AGENDA

- |   |                  |
|---|------------------|
| I. Welcome and Introductions  | All              |
| II. Trouble Shooter Roster, Updates   | Monika Johnson   |
| III. Review of Minutes  | All              |
| IV. DMH Updates   | Jacquie Wilcoxon |
| V. Quality Assurance  | Monika Johnson   |
| • Clinical Forms Bulletin, No. 15-07, 09/28/15  |                  |
| ○ MH717, Crisis Evaluation Progress Note  |                  |
| ○ MH719, Risk Evaluation Tool   |                  |
| ○ Columbia Suicide Severity Rating Scale (C-SSRS)   |                  |
| ○ Escala Columbia Para Evaluar LA Seriedad De LA Ideacion Suicida (C-SSRS)  |                  |
| ○ MH556, Outpatient Medication Review   |                  |
| • MH 645 Infancy, Childhood & Relationship Enrichment Initial Assessment (Birth-5 years)  |                  |
| - All Assessment Forms posted on DMH website  |                  |
| VI. Quality Improvement   | Monika Johnson   |
| • MHSIP Survey Implementation – November 16 -20, 2015   |                  |
| • EQRO Final Report – posted on the DMH website:<br><a href="http://psbqi.dmh.lacounty.gov/OI/Report_Final/EQRO_Annual_Report_2014_2015.pdf">http://psbqi.dmh.lacounty.gov/OI/Report_Final/EQRO_Annual_Report_2014_2015.pdf</a> |                  |
| • Power Point Presentation - LACDMH Parameters For Spiritual Support  | Leticia Ximenez  |
| VII. SA 5 – Updates   | Monika Johnson   |
| VIII. Next QIC Meeting  | Monika Johnson   |

**The next Service Area 5 Quality Improvement Committee meeting will be held on Tuesday, January 12, 2016, from 9:00AM – 12:00PM, at 11303 W. Washington Blvd., Suite 200, Los Angeles, CA 90066.**

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
SA 5 Quality Improvement Committee  
Minutes**

Type of Meeting	Quality Improvement Committee	Date	November 03, 2015
Place	DMH SA5 Administration, 11303 West Washington Blvd., Suite 200, Los Angeles, CA 90066	Start Time	9:00 AM
Chairperson	Monika Johnson;	Adjournment	11:00PM
Members Present	Kristi Rangel, Alcott Center; Evelyn Leonidas, Didi Hirsch; Nataly Cohen, Didi Hirsch; Alaina Zink, Didi Hirsch; Jacquelyn Wilcoxen, DMH; Monika Johnson, DMH; Ruby Quintana, DMH; Tonia Tamos Jones, DMH; Robin Washington, DMH; Eloisa Ramos Robles, Exceptional Children's Foundation; Linnea Shapiro Fuchs, Exceptional Children's Foundation; Susan Osborne, OPCC; Jenna Ness, OPCC; Stephanie Yamada, Pacific Asian Counseling Services; Martha Andraani, St. John's CFDC; Sharon Greene, St. John's CFDC; Angeline Loch, St. Joseph Center; Libby Hartigan, SHARE!; Danielle Price, The Help Group; Cheryl Carrington, Vista Del Mar; Dyan Colven, Vista Del Mar; Keith Miller, WCIL; Anastasia Boeigalupo, WCIL; Anahita Gheyanchi, WISE & Healthy Aging.		
Excused/Absent Members	Bryan Sawlsville, Didi Hirsch; Michael Lyles, DMH; Belinda Ankrah, DMH; Ike Mendoza, DMH; Niisa Gallardo, Edelman - Adult; Patrice Grant, Edelman – Child; Bonnie McRae, Edelman – Child; LeeAnn Skorohod, Exodus Recovery; Kathy Shoemaker, Exodus Recovery; David Kneip, Exodus Recovery; Allison Fields, New Directions for Veterans; Deborah Gibson, Homes For Life Foundation; Jimmy Cabrera Jr., Homes For Life Foundation; Deanna Park, Pacific Asian Counseling Services; Yvette Willock, Pacific Clinics; David Tavlin, Step Up On Second; Brenda Pitchford, UCLA Ties for Families; Nancy Tallerino, Vista Del Mar; Jennifer Levine, WISE & Healthy Aging; Jessica Wilkins.		
Agenda Item & Presenter	<b>Findings and Discussion</b>		
Call to Order & Introductions	The meeting was called to order at 9:00 am	Decisions/ and Recommendations Actions/Scheduled Task	Person Responsible/ Due Date
		Introductions were made	Monika Johnson QIC Membership

QIC Meeting

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<p><b>Review of Minutes and Handouts</b></p>	<p>Minutes were reviewed and approved for September, 2015.</p> <p>The Trouble Shooter Roster was updated.</p>	<p>Final approved Minutes for July, 2015 were distributed.</p>	<p>QIC Membership</p> <p>Monika</p> <p>Jacquie Wilcoxon</p>
<p><b>DMH Updates</b></p>	<ul style="list-style-type: none"> <li>• Co-Occurring Conference Jacquie informed providers that the annual co-occurring conference, titled "Integrating Substance Abuse, Mental Health, and Primary Care Conference" took place last week; she stated that it was a fabulous training opportunity and encouraged providers to attend future conferences.</li> <li>• Dr. Marvin Southard Jacquie informed providers that Dr. Southard will be leaving the Department on November 6, 2015 and that the Board of Supervisors elected Dr. Robin Kay as the interim acting Director.</li> <li>• SA5 QIC Co-Chair Jacquie further announced that the new SA5 QIC Co-Chair will be David Tavlin from Step Up On Second. He will begin this responsibility by co-chairing the next SA5 QIC meeting on January 12, 2016.</li> </ul>		

Quality Assurance		Copies of the Clinical Forms Bulletin No. 15-07 and copies of all the listed clinical forms were distributed.	Providers
<ul style="list-style-type: none"> <li>• Clinical Forms Bulletin, No. 15-07, 09/28/15                             <ul style="list-style-type: none"> <li>◦ MH 717, Crisis Evaluation Progress Note</li> <li>◦ MH719, Risk Evaluation Tool</li> <li>◦ Columbia Suicide Severity Rating Scale (C-SSRS)</li> <li>◦ Escala Columbia Para Evaluar LA Seriedad De LA Ideacion Suicida (C-SSRS)</li> <li>◦ MH556, Outpatient Medication Review</li> </ul> </li> </ul> <p>Monika informed providers that all the forms are mandatory for directly operated providers except the MH556, Outpatient Medication Review form which is mandatory for both, directly operated and contract providers.</p> <p>She also informed providers that all the forms are posted on the DMH website except the Spanish version of the C-SSRS.</p> <p>Provider Question: Are we supposed to have our own suicide assessment forms?</p> <p>Answer: Contract providers do not have to implement these forms but they need to have sufficient procedures for suicide assessment in place. Agencies that do not have any specific suicide assessment tools available at this time, may find it very useful to utilize the C-SSRS.</p> <ul style="list-style-type: none"> <li>• MH 645 Infancy, Childhood &amp; Relationship Enrichment Initial Assessment (Birth – 5 years)</li> </ul> <p>Monika informed providers that the MH645 assessment form for the birth to 5 years population has been updated and is now available on the DMH website.</p>	<p>The forms were briefly reviewed with providers. Providers agreed to implement them accordingly.</p> <p>Copies of the MH 645 form were distributed.</p>	<p>Providers</p>	

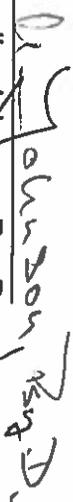
Quality Improvement			
	<ul style="list-style-type: none"> <li>MHSIP Survey Implementation Monika reminded providers that the MHSIP survey implementation will be taking place from November 16<sup>th</sup> to November 20<sup>th</sup> and the drop off deadline at the Administrative Office will be on November 25<sup>th</sup>.</li> <li>EQRO Final Report Monika informed providers that the EQRO Final Report has been posted on the DMH website.</li> <li>Power Point Presentation – LAC DMH Parameters Dr. Leticia Jimenez provided a power point presentation about the LACDMH Parameters For Spiritual Support.</li> <li>Dr. Jimenez distributed the pre-training survey forms “Parameters for Spiritual Support (4.15)” which is part of the Service Area Quality Improvement Project – CY 2015. The SAS QIC Members completed the surveys and Dr. Jimenez collected the forms for analysis.</li> <li>Dr. Jimenez announced that she will be available for conducting this training at agency sites as a way of reaching out to their clinical staff.</li> </ul>	<p>Providers agreed to drop off the completed surveys and tally sheets at the SAS Administrative Office on or before November 25<sup>th</sup>.</p> <p>Monika provided the DMH web link for the EQRO Final Report: <a href="http://psbqi.dmh.lacounty.gov/QI/Report_Final/EQRO_Annual_Report_2014_2015.pdf">http://psbqi.dmh.lacounty.gov/QI/Report_Final/EQRO_Annual_Report_2014_2015.pdf</a></p> <p>Copies of the power point presentation, and the 4.15 Assessment and Integration of Spiritual Interests of Clients in their Wellness and Recovery, Revised May 24, 2012 were distributed. Monika will follow-up with an email to providers.</p>	<p>Providers</p> <p>Providers</p>

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<b>Next Meeting</b>	The next Service Area 5 Quality Improvement Committee meeting will be held on Tuesday, January 12, 2015 at DMH West LA SAS Administrative Offices, 11303 W. Washington Blvd., Suite 200 in Los Angeles from 9:00AM – 12:00PM.	N/A	N/A
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Respectfully Submitted,

  
Monika Johnson, Psy.D.

