

*County of Los Angeles – Department of Mental Health
SA 4 Program Administration*

**Service Area 4
Child & Adult
Integrated Quality Improvement Committee**

*February 21, 2017
10:30am - Noon*

***St. Anne's Maternity Home
155 N. Occidental Blvd., Classroom
Los Angeles, CA. 90026
Phone #(213) 381-2931***

🌀 Agenda 🌀

- ❖ Introductions & Minutes review 10:30 – 10:45am
- ❖ Announcements

■ **LACDMH QI Updates** 10:45 – 11:30am

- ▶ Training: Referrals for Physical health and Non-Specialty Mental health Services – Yvette Willock, Managed Care Division-LACDMH 10:45 – 11:15 am
- ▶ Test Calls & Agency Online Locator – Tonia Amos Jones, Program Support Bureau-QID
- ▶ Office of Medical Director updates
- ▶ Cultural Competency updates
- ▶ Patients' Rights Office updates
- ▶ Policy updates

■ **LACDMH QA Updates** 11:30 – Noon

- ▶ Audits updates & Announcements
- ▶ Medi-Cal Certification updates
- ▶ Training and Operations updates
- ▶ FINAL QA Bulletin 17-01: Access to Care and Service Request Log Reminders
- ▶ FINAL QA Bulletin 17-02: New Outcome Measure Procedure Code
- ▶ FINAL QA Bulletin 17-03: Never Billable and Non Billable to Medi-Cal Codes in IHBIS
- ▶ FINAL QA Bulletin 17-04: ICC/IHBS Expansion
- ▶ DRAFT Chart Review Tool for D/O
- ▶ Upcoming Items: COS Manual Changes and Trainings; Org Manual Updates: Certification Section, Mode 5 Services

■ **Miscellaneous**

- ▶ Comments? Questions?

- ❖ Next meeting on Tuesday, March 21, 2017

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH

SA 4 Quality Improvement Committee (QIC) Meeting Minutes

<p>Type of Meeting: Place:</p>	<p>SA 4 Quality Improvement Committee (QIC) 155 N. Occidental Ave. Los Angeles, CA 90026</p>	<p>Date: February 21, 2017 Start Time: 10:30am Adjournment: 12:00pm</p>
<p>Chair & Co-Chair:</p>	<p>Chair Kary To, Ph.D, LACDMH; Co-Chair – Christina Kubojiri, LMFT, Children’s Institute Inc.</p>	
<p>Members Present:</p>	<ul style="list-style-type: none"> • Misty Aronoff • Christina Andrade • Jose Reyes • Kanisha McReynolds • Silvia Yan • Phachara Sujirapanya • Efrain Marquez • Evelyn Gutierrez • Ursula Monterroso • Leslie Shrager • Jennifer Rafeedie • Christina Kubojiri • Diego Ramirez • Anthony Allen • Ali Jazayir 	<ul style="list-style-type: none"> • Bertrand Levesque • Tonia Amos Jones • Naomi Arellano • Jenny Sanchez • Sarah Schreiber • Jonathan Figueroa • Charlotte Baulista • Liliay Sheynman • Judy Cardona • Ari Winata • Dora Escalante • Grace Park • Jonathan Kang • Lisa Harvey • Erica Frausto
<p>Members Absent:</p>	<ul style="list-style-type: none"> • AIDS project LA • Anne Sippi Clinic • Dignity Health • DMH-AOT • DMH-ASOC • DMH-TAY • Filipino-American Services Groups, Inc. • Gateways Hospital • Gateways Forensic residential 	<ul style="list-style-type: none"> • Gateways Percy Village • LA Child Guidance • Los Angeles Gay & Lesbian Center • Mental Health America • Northeast Mental Health Center • Optimist Youth Homes & Family Services • Pacific Clinics • Hollywood Mental Health • JWCH Institute
<p>Introductions:</p>	<p>Members present introduced themselves.</p>	
<p>Minutes Approval:</p>		

- o CC meeting occurs 2nd wed every month at 550 s. Vermont. 10th floor
 - Patients' Rights Office:
 - o Federal regulations have been updated:
 - Timeline of problem resolution process – questions have been sent to DHCS regarding when the timeline will be provided/approved to roll out
 - Loose answer is Summer 2017. DMH will introduce the process sooner than this to inform everyone. Continue use of same forms for now.
 - Policy Updates:
 - o New polices for D/O and contract providers created and coming out soon: 313.03-313.05 from managed care division (Psychological testing authorization process, Payment Authorization for Day Treatment Intensive, Day rehabilitation, and mental health services delivered concurrently, & Authorization for over threshold services)
 - Consumer participation at SA QIC meetings. Remind them of compensation and consumer participants for QIC meetings. Attempt to find participation may not be consistent, but present
 - Test Calls upcoming for March in SA4
 - CSECY data will again need to be collected from agencies. SA Chairs may need to again assist in contacting their agencies to obtain for a given date range.
 - 2017 provider directory updates should be reviewed and submitted ensuring updates are in sharepoint
 - o An email was to be sent out regarding this and the deadline for revisions
 - MHSIP surveys from Nov 2016 – Some data is available on this data collected. Keep in mind some who gave reasons for not completing did not include gender or ethnicity
 - o Eventually contract providers will have a way to access these online reports
 - Suggestion can be made for trainings we'd like to receive during our upcoming QI DMH QIC meetings
- Quality Assurance**
- Certifications – Fire clearance and Site Visits:
 - o Will start requesting fire clearances 6 months in advance to due dates
 - o Site visits will occur 3 months prior to due dates.
 - o This allows 30 days for plans of actions and reviews to occur
 - o This is coming out as a result of being found out of compliance during State Review.
 - o Will start reminding agencies 10 months out, then again at 6 months. As of today, 100% in compliance. Trying to maintain the whole quarter in compliance which rarely happens
 - Training updates:
 - o Understanding Documentation added @ Enki in May 2017
 - o Treatment planning trainings added for D/O staff

	<ul style="list-style-type: none"> ▪ Suggestion was for EHR to be able to use one note for two potential actual client for data and reports. Someone said Netsmart may have this capability <ul style="list-style-type: none"> ○ Updated COS manual to come out – tentatively at end of March. ○ Corresponding trainings may be available ○ Jen Hallman is trying to push up a DSM V QA bulletin to come out based off of state recommendations provided to QA DMH on diagnosing • Finalization of DTI forms is in process and will be available soon. <p>Questions/Comments:</p>		
--	---	--	--

Next Meeting: March 21, 2016; St. Anne's Maternity Home, 155 N. Occidental Blvd. (Classroom), L.A., CA. 90026

Respectfully Submitted



Christina Kubojiri, LMFT – Clinical QA Coordinator, Children's Institute, Inc.
SA4 Co-Chair