

*County of Los Angeles – Department of Mental Health
SA 4 Program Administration*

**Service Area 4
Child & Adult
Integrated Quality Improvement Committee**

*November 15, 2016
10:30am - Noon*

*St. Anne's Maternity Home
155 N. Occidental Blvd., Classroom
Los Angeles, CA. 90026
Phone #(213) 381-2931*

∞ Agenda ∞

- ❖ Introductions & Minutes review 10:30 – 10:45am
- ❖ Announcements

- **LACDMH QI Updates** 10:45 – 11:30am
 - ▶ Patients' Rights Office
 - ▶ OMD Updates
 - ▶ Policy Updates
 - ▶ Cultural Competency Updates

- **LACDMH QA Updates** 11:30 – Noon
 - ▶ QA cancelled – no current updates for November

- **Miscellaneous**
 - ▶ Comments? Questions?

- ❖ Next meeting on Tuesday, January 17, 2017

LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH

SA 4 Quality Improvement Committee (QIC) Meeting Minutes

Type of Meeting:	SA 4 Quality Improvement Committee (QIC)	Date:	November 15, 2016
Place:	St. Anne's Maternity Home 155 N. Occidental Blvd., Los Angeles, CA. 90026	Start Time:	10:30am
Chair & Co-Chair:	Chair Dr. Kary To, LACDMH; Co-Chair –Christina Kubojiri, Children's Institute Inc.	Adjournment:	12:00pm
Members Present:	<ul style="list-style-type: none"> • Ari Winata • Lilia Sheynman • Kanisha McReynolds • Misty Aranoff • Lisa Harvey • Ursula Monterroso • Naomi Arellano • Tonia Amos Jones • Marietta Watson • Michelle Culver • Cristina Sandoval • Socorro Gertmenian • Sandra Long • Leslie Shrayer • James Peck 	<ul style="list-style-type: none"> • Patricia Perez • Maria Olague • Sarah Schreiber • Genevieve Morgan • Jenny Sanchez • Bertrand Levesque • Charlotte Bautista • Ani Sargsyan • Michael Olsen • Grace Park • Dora Escalante • Evelyn Gutierrez • Jacqueline Bravo • Lisa Thigpen • Jennifer Rafeede 	<ul style="list-style-type: none"> • Diego Ramirez • Annie Kim • Kary To • Christina Kubojiri
Members Absent:	<ul style="list-style-type: none"> • Dignity Health • Anne Sippi • Asian Pacific Counseling • Behavioral health Services • Child Family Guidance • Children's Hospital of LA • DMH FSP-Navigation • DMH- Specialized Foster Care • Exodus Recovery 	<ul style="list-style-type: none"> • Filipino-American Services • Hathaway-Sycamores • Health Research Assoc USC • Satellite • Hollywood Mental health Center • JWCH Institute • Korean Family Services • LAC-USC medical center • LAMP Community 	<ul style="list-style-type: none"> • LA Gay & Lesbian Center • Mental Health America • SSG-Alliance • SSG-Silver • SRMT • Starview • Travelers Aid Society of LA • VIP
Introductions:	Members present introduced themselves.		
Minutes Approval:			
Announcements:	No SA4 member QIC Meeting in December 2016 - Dark		

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, Scheduled Tasks	Responsible Person / Due Date
<p>QI Updates</p> <p>Christina Kubojiri</p>	<p><u>QUALITY IMPROVEMENT UPDATES</u></p> <ul style="list-style-type: none"> • VANS is expanding to SA1 next. It has completed expansion into SA 2. Once SA 1 is implemented then a webinar will be made available regrading VANS SRTS for all SA's to access as a resource tool <ul style="list-style-type: none"> ◦ There is troubleshooting still occurring on-going with VANS • SA's will begin to collect how many surveys agencies would want to have printed if selected for future survey administration periods to avoid wasting paper, inconvenience of picking up surveys when agencies don't want them, needing other languages, etc. Numbers will be due to Vandana Joshi by January 29th. <ul style="list-style-type: none"> ◦ Put in the request for SA 4 agencies wanting Korean translated surveys. Dr. Kasarabada indicated it was brought up in other meetings again and they will continue to push for this need • Policy update: <ul style="list-style-type: none"> ◦ 17 policies processed <ul style="list-style-type: none"> ▪ 8 signed (in purple on handout) ◦ Each agency upholds their own HIPAA policies and regulations, but there are updated HIPAA regulations coming out for the department that contract agencies may want to review. Ex: Policy 501.08, 500.02, 500.0 <ul style="list-style-type: none"> ▪ For example there was a client requesting to video record their sessions. This was denied. ▪ Questions related to HIPAA State and Federal regulations should be directed to Ginger Fong: gfong@dmh.lacounty.gov • OMD updates: <ul style="list-style-type: none"> ◦ Clinical Risk Management policy 303.05 – Email was sent last Thursday directly to providers • Cultural Competency: <ul style="list-style-type: none"> ◦ The cultural competency webinar is finishing compiling of the recordings. Roll out is projected for mid December and all programs will have access to the link ◦ It will be provided to all agencies and it is up to program heads to ensure compliance of 100% of staff <ul style="list-style-type: none"> ▪ Plan of Corrections will be enforced for this State requirement ◦ Pre/post surveys from the CC training that occurred showed that there were misinformed people about the CC basics. (see handout) <ul style="list-style-type: none"> ▪ Survey question 7 may need to be reworded based on the misunderstanding evident in results 	<p>11/11/16 – Christina sent members list of Selected providers for MHSIP surveys.</p>	

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, Scheduled Tasks	Responsible Person / Due Date
	<ul style="list-style-type: none"> • For those live in iHBIS, there is an easy search function to find a button to get to Safety Intelligence more easily • Had a training "Referrals for Physical Health and Non-Specialty Mental Health Services" by Yvette Willock. This training was brought in by Dr. Kasarabada due to a discussion I brought up months ago where an agency had issues with their clients under Kaiser management of their Medi-Cal. <ul style="list-style-type: none"> ▪ Will request Y. Willock to provide this training at an upcoming SA4 QIC member meeting. <p>.....</p> <p style="text-align: center;"><u>QUALITY ASSURANCE UPDATES</u></p> <p>Cancelled QA meeting today. No updates this month.</p> <ul style="list-style-type: none"> • <u>QUESTIONS</u> 		

Next Meeting: January 17, 2017; 600 S. Commonwealth, Los Angeles, CA 90026 (Conference Room A).

Respectfully Submitted



Christina Kubojin, LMFT – Clinical QA Coordinator, Children's
Institute, Inc.
SA4 Co-Chair

