

County of Los Angeles – Department of Mental Health SA2 Children's QIC

October 20, 2016

Agenda

- 1:30 – 2:15 MHSIP Survey Training for November 2016 Surveys
2:15 – 2:20 Review of Minutes from April 21, 2016
2:20 – 3:25 Report from Departmental QI/QA.....Michelle Rittel

QI

- Clinical QI/OMD Report
- PRO
- CCC Updates
- Consumer Participation
- VANS
- Provider Directory
- CAPP

QA

- Audits
- Medi-Cal Certification Section
- State DHCS Updates
- Policy and Technical Development
- FSP Referrals/SRTS

3:25 – 3:30 Suggestions For Next Meeting/ Host for Next Meeting

Contact Michelle Rittel: Office – (213) 739-5526
Cell – (213) 276-5521
Email – mrittel@dmh.lacounty.gov



Next Meeting:
Thursday, December 15, 2016
Location: TBA



LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
Service Area 2 Children's QIC Meeting
QUALITY IMPROVEMENT COMMITTEE MINUTES

Type of Meeting	SA 2 Children's QIC	Date	October 20, 2016
Place	SFVCMHC, Inc.	Start Time	1:30pm
Chairperson	Michelle Rittel	End Time:	3:30pm
Co-Chairs	Alex Medina and Angela Kahn		
Members Present	Adik Parsekhian, Alex Medina, Alondra Hernandez, Amy Nearhoof, Angela Kahn, Danielle Price, Kaylee Devine, James Pelk, Dominique Eugene, Karina Krynsky, Gurudarsan Khalsa, Lucy Marrero, Lynetta Shonibare, Mark Rodriguez, Martha Basmadjian, Sara Pineda, Tim Petersen, Vioria Shabansadeh, Guadalupe Marfin, Jeanette Bernabe, Allen Poravanes, Larisa Cazacioc, Dina Delgado		
Absent Members	Amelia Peck, Anabel Aispuro, Audra Casabella, Belinda Ankrach, Charity Wabuke, Cheryl Davis, Deanna Park, Eva Carrera, Colin Xie, Genevieve Morgan, Janie Strasner, Jazmin Hernandez, Judy Cardona, Kameelah Wilkerson, Luis Pereira, Marianne Callahan, Michelle Rittel, Phachara Sujitapanaya, Sandra Chang Prasiniski, Sora Choi, Stephanie Yamada, Tiger Doan		
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Call to Order Introductions and Announcements: Michelle Rittel	Meeting called to order at 2:30pm, following the MHSP Survey Training. Thank you to SFVCMHC for hosting our meeting this month. Introductions were made. Everyone was requested to review the sign in sheet to update information or remove names of people that don't attend the meeting.		
Review of Minutes: Michelle Rittel	Meeting for August 2016 was cancelled, so there were no minutes to review..		

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Improvement (QI)			
<p>MHSIP Survey Training: Lynetta Shonibare and Kimber Salvaggio</p>	<p>The first half of today's meeting was used to present the MHSIP Survey Training for the November 2016 survey period. Lynetta Shonibare and Kimber Salvaggio presented the training.</p>		
<p>Departmental QIC Meeting Report: Michelle Rittel</p>	<p>Clinical QI/OMD Report: There is a new form for medication approval by the court for DCFS/Probation clients. 3 Handouts were reviewed. Please review Parameter 3.8 for Use of Psychotropic Medication in Children and Adolescents, which is posted online. For Directly Operated – E-Consultation. DMH is working toward Physical and Mental Health integration. E platform is being used for psychiatrists to consult with the DHS primary care doctor. There is a form to be filled out. This is for indigent clients, currently adults. This is voluntary participation by psychiatrists and nurse practitioners and will be implemented in October or November. Risk Management – Policy 303.05 Reporting Clinical Events – See Policy Handout. Policy 302.13 Suicide Risk Assessment – All but 3 questions on the screening are still suspended and those 3 questions are to be asked every visit.</p>		
	<p>PRO: PRO liaisons are now assigned to the Service Areas. Jamie Walker is our liaison and will start attending our QIC meetings. There is a new grievance form and the policy for grievances has been updated – 3 handouts were reviewed. The new form is currently only available in English.</p>		

Departmental QIC Meeting Report,

contd.:

Michelle Rittel

Cultural Competency: No updates

Consumer Participation at SA QICs: No providers have contacted Michelle Rittel regarding client/parent participation. There is a \$25 stipend for clients/parents to participate in meetings. The money is for travel expenses. The Goal is to get participation in all SA QICs. Copies of the application/paperwork were handed out at a previous meeting. Michelle can send out more copies to any provider that requests them.

VANS: VANS will be implemented in SA2 soon. There are 2 people in SA2 that can enter provider information into the system and give providers access. For adult programs, it's Darrell Scholte. For Child/TAY it's Michelle Rittel. Michelle will contact you to gather information to complete the data entry and add users.

Provider Directory: Hard copies of the Provider Directory are being printed and there will be a limited # of copies in languages other than English.

CAPP Attendance: The last CAPP for 2016 is this Tuesday. Please remind your FSP and WRAP programs to have Parent Partners attend the meeting and encourage supervisors and parent partners to block out the time on their calendars every month. There is no meeting in November or December due to the holidays, but monthly meetings will resume in January 2017.

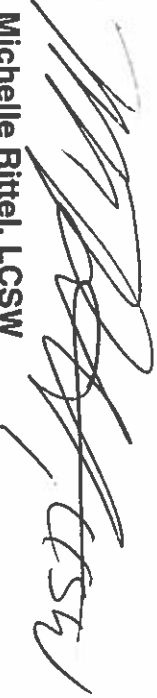
Michelle Rittel will continue to follow up with providers to identify consumer/family participants.

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Assurance (QA)			
Departmental QA Meeting Report: Michelle Ritel	<p>Audits: Moss/Levy audits are on hold. They will be done by new contracted auditors. There are no audits scheduled for SA2 at this time.</p> <p>Medi-Cal Certification Section: No update.</p> <p>State DHCS updates: See Handout – Delays in Board Registration for Associate Social Workers, Marriage and Family Interns and Professional Clinical Counselors.</p> <p>Policy and Technical Development: QA Bulletin 16-05 DHCS Chart Review Findings & Timelines for Plans of Correction – Handout was reviewed. There were only minor issues reported. LA County was 82% in compliance. QA Bulletin 16-06 Community Outreach Services (COS) – Handout was reviewed. This is an interim policy. The formal policy and updated COS manual are in process. QA Bulletin 16-07 ICD 10 CM Updates – Handout reviewed. Codes in bulletin can be used for secondary or tertiary dx, not primary. QA Bulletin 16-08 Revisions to A Guide to Procedure Codes – Changes/Updates were reviewed. Clinical Forms Bulletin 16-03 Outpatient Medication Review Form – Updated – Handout reviewed.</p> <p>FSP Referrals and SRTS: Reminder – Please make sure providers are sending all FSP referrals through SRTS and that they are using the most recent version of the form.</p>		

<p>Suggested Items for Next Meeting:</p> <p>Handouts:</p>	<p>There were no suggestions made.</p> <p>JV-217-INFO Guide to Psychotropic Medication Forms</p> <p>Psychotropic Medication Authorization Process – Dependency Court</p> <p>Psychotropic Medication Authorization Process – Delinquency Court</p> <p>Policy 303.05 Reporting Clinical Events Involving Active Clinets</p> <p>Policy 200.04 Beneficiary Problem Resolution Process</p> <p>Beneficiary/Client Grievance or Appeal and Authorization Form</p> <p>Request for Medi-Cal Fair Hearing County Specialty Mental Health Services</p> <p>Delays in Board Registration for Associate Social Workers, Marriage and Family Interns and Professional Clinical Counselors</p> <p>QA Bulletin 16-05 DHCS Chart Review Findings & Timelines for Plans of Correction</p> <p>QA Bulletin 16-06 Community Outreach Services (COS)</p> <p>QA Bulletin 16-07 ICD-10-CM Updates</p> <p>QA Bulletin 16-08 Revisions to A Guide to Procedure Codes</p> <p>Clinical Forms Bulletin 16-03</p>		
---	--	--	--

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
NEXT MEETING:	Thursday, December 15, 2016 1:30-3:30pm The Village Family Services 6736 Laurel Canyon Blvd. North Hollywood, 91606		

Respectfully submitted,


Michelle Rittel, LCSW