

COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH
 ANTELOPE VALLEY – SA1

Quality Improvement Council Meeting

A G E N D A

September 6, 2016

2:00 – 4:00 p.m.

2323-A Palmdale Blvd. Conference Room
 Palmdale, CA 93550

Debi Berzon-Leitelt, LCSW, MPA, Chair

Barbara Paradise, LMFT, Co-Chair

I.	Introductions and Review of Minutes	QIC Members
	Quality Improvement Assisted Out Patient Treatment (AOT)	D. Berzon-Leitelt
II.	Clinical Quality Improvement – OMD 303.05 -Reporting Clinical Events Involving Active Clients 1400.01 -Mental Health Research Review	D. Berzon-Leitelt / B. Paradise
III.	DMH Program Support Bureau – Patient’s Rights 201.01 -Beneficiaries Right and Responsibilities	D. Berzon-Leitelt / B. Paradise
V.	DMH Program Support Bureau Cultural Competency QI Project for Cultural Competency Training	D. Berzon-Leitelt / B. Paradise S. Chang Ptasinski
IV.	Quality Improvement DHCS Chart Review Findings 401.03 Clinical Documentation for All Payor Resources Quality Assurance Bulletin No. 16-05 August 12, 2016 License Waiver Reminder http://www.dhcs.ca.gov/formsandpubs/forms/Forms/Mental_Health/DHCS_1739.pdf	D. Berzon-Leitelt / B. Paradise
V.	DMH Program Support Bureau Quality Assurance Division	A. Pouravanes
VI.	Program Support Bureau/QA Division/Medi-Cal Certification Section	Thang Nguyen Sr. MHC-RN / Iiling Wang
VII.	DMH Program Support Bureau Quality Improvement Division	LyNetta Gore, PsyD, CP II
VIII.	Announcements – Next Meeting Suggestions?	D. Berzon-Leitelt / B. Paradise

Next Meeting:

November 1, 2016

2:00 – 4:00 p.m.

2323-A Palmdale Blvd., Palmdale, CA 93550

Cultural Competency – CCC meets 2nd Wed. every month 1:30pm-3:30pm

DMH Headquarters, 550 South Vermont Avenue, Los Angeles, CA 90020

Conference Call Info: USA Toll-Free: 888-204-5987 Access Code: 1167059#

DMH Internet <http://dmh.lacounty.gov>

DMH Program Support Bureau <http://psbqi.dmh.lacounty.gov/>

Los Angeles County Network of Care <http://losangeles.networkofcare.org/mh/>

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
PROGRAM SUPPORT BUREAU
QUALITY IMPROVEMENT DIVISION**

Type of Meeting	SA-1 Quality Improvement Committee (QIC)	Date	September 6, 2016	
Place	Antelope Valley Kidz Connection 2323-A Palmdale Blvd. Palmdale, CA 93550	Start Time:	2:00 PM	
Chairperson SA-1 Liaison	Debra Berzon-Leitelt, LCSW, MPA	End Time:	4:00PM	
Co-Chair SA-1 Liaison	Barbara Paradise, LMFT			
Members Present	Levana Adato, Debra Berzon-Leitelt, Lauren Cheung, James Davis, Jennifer Evans, Sonia Fuentes, Linda Leizerowitz, Velia Lopez, Allen Lipscomb, Christine Judson, Nicolle Lovely, Barbara Paradise, Theion Perkins, Jodi Prior, Lauren Schoenemann, Jennifer Sherman, Racquel Shores, Iling Wang, Susan Woods			
Agenda Item Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks		Person Responsible & Due Date
Call to Order & Introductions	Meeting was called to order at 2PM. Introductions were made.	N/A		Debra Berzon-Leitelt, Barbara Paradise
Review of Minutes	The July minutes were reviewed.	Minutes from the July 2016 meeting were reviewed by the present membership. There was a discussion to clarify the information. Christine Judson moved for adoption of the notes and Lauren Schoenemann seconded the motion. Minutes were approved.		Debra Berzon-Leitelt, Barbara Paradise

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Improvement			
Assisted Out Patient Treatment	Debra Berzon-Leitelt reviewed the FAQ and criteria for the Assisted Out Patient Treatment program.	Members reviewed information	Debra Berzon-Leitelt, Barbara Paradise
Cultural Competency	Debra Berzon-Leitelt presented information about the QI Project regarding Cultural Competency Training. Debra explained there will be a training bulletin issued and it is regarding a train-the-trainer model.	Members reviewed information regarding the cultural competence training. The membership then discussed how LGBTQ1S2 is an underserved population and the membership clarified the acronym. A member reported that AV Outreach center has LGBTQ support groups.	Debra Berzon-Leitelt, Barbara Paradise
Patient's Rights Office	Debra Berzon-Leitelt and Barbara Paradise reviewed information related to referring grievances from clients in MHSA programs to MHSA administration, not Patient's Rights.	Members' membership requested clarification on what fax number to send MHSA grievances at next QIC meeting.	Debra Berzon-Leitelt, Barbara Paradise
Policy Updates- Office of Compliance	Debra Berzon-Leitelt shared the policy updates.	Members reviewed policies	Debra Berzon-Leitelt, Barbara Paradise
Office of the Medical Director (OMD)-	Debra Berzon-Leitelt and Barbara Paradise presented Safety Intelligence Policy and Research Review Policy.	Members reviewed the policies.	Debra Berzon-Leitelt, Barbara Paradise

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Assurance			
Recent/Upcoming Audits & Reviews	Barbara inquired about recent reviews.	Penny Lane reported about being involved with the DHCS audit.	Debra Berzon-Leitelt, Barbara Paradise
MediCal Certification Section	Iling Wang requested that providers verify that certification division has the correct legal entity name. She also encouraged providers to get fire clearance well in advance of their certification visit as it takes a while to schedule the fire clearance inspection.	Membership acknowledged information.	Debra Berzon-Leitelt, Barbara Paradise, Iling Wang
Training and Operations	Training handout provided. Debra Berzon-Leitelt acknowledged the value of the Documentation Training for Supervisors and Managers.	Handouts received by members.	Debra Berzon-Leitelt, Barbara Paradise
Policy & Technical Development DHCS Audit Excluded diagnosis	Debra Berzon-Leitelt and Barbara Paradise presented on finding from the audit. It was recommended that providers refer back to the Organizational Provider Manual for clarifications on documentation policies. Debra Berzon-Leitelt and Barbara Paradise reported that the list is not yet ready	Membership explored findings and experiences.	Debra Berzon-Leitelt, Barbara Paradise
Next Meeting	November 1, 2016, 2016 2PM Antelope Valley Kidz Connection 2323-A Palmdale Blvd. Palmdale, CA 93550 Large Conference Room 661-223-3800	N/A	N/A

Respectfully Submitted, Barbara Paradise, LMFT