

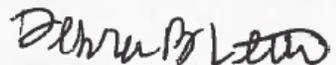
**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
SERVICE AREA 1  
QUALITY IMPROVEMENT COMMITTEE**

<b>Type of Meeting</b>	<b>SA-1 Quality Improvement Committee (QIC)</b>	<b>Date</b>	<b>July 1, 2014</b>	
<b>Place</b>	<b>Antelope Valley Kidz Connection 2323-A Palmdale Blvd. Palmdale, CA 93550</b>	<b>Start Time:</b>	<b>2:00pm</b>	
<b>Chairperson SA-1 Liaison</b>	<b>Debra Berzon-Leitelt, LCSW, MPA</b>	<b>End Time:</b>	<b>3:30pm</b>	
<b>Co-Chair SA-1 Liaison</b>	<b>Barbara Paradise, LMFT</b>			
<b>Members Present</b>	Levana Adato, Debi Berzon-Leitelt, Kasey Bogoje, Jeanine Caro-Delvalle, Lauren Dodge, Mary Crosby, Cindy Ferguson, Karen Ferguson, Makesha Jones-Chambers, Chris Luce, Erica Melbourne, Barbara Paradise, Martha Retana, Shelvey Tajii, Trisha Rich-Thurm			
<b>Agenda Item &amp; Presenter</b>	<b>Discussion and Findings</b>	<b>Decisions, Recommendations, Actions, &amp; Scheduled Tasks</b>		<b>Person Responsible &amp; Due Date</b>
<b>Call to Order &amp; Introductions</b>	Meeting was call to order at 2:00pm. Introductions were made	N/A		D.Berzon-Leitelt
<b>Review of Minutes</b>	<b>No Review of Minutes</b>	N/A		N/A

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<b>Bulletin Announcement</b>	<p>D. Berzon-Leitelt reviewed &amp; discussed following bulletins: Los Angeles County-Department of Mental Health/Program Support Bureau Quality Assurance Division-Certification Section <u>Certification Bulletin</u>. June 4, 2014; NO. 14-01. <b>Medi-Cal Satellite Sites</b></p> <p>Los Angeles County-Department of Mental Health/Program Support Bureau Quality Assurance Division. June 6, 2014; NO. 14-01. <b>Plan Development</b></p> <p>Los Angeles County-Department of Mental Health/Program Support Bureau Quality Assurance Division. June 12, 2014; NO. 14-02Policy 104.09, <b>Organizational Providers Manual Updates, Inactivation of SFPR/Coordination Page/Discharge Summary</b></p> <p>Los Angeles County-Department of Mental Health/Program Support Bureau Clinical Records Bulletin. June 12, 2014; Edition 2014-01 <b>Adult &amp; Child/Adolescent Assessment Forms, Client Care Coordination Plan, Tier Two Clinical Transfer &amp; Older Adult FCCS Referral Form</b></p>	<p>Updated Organizational Providers Manual:  <a href="http://file.lacounty.gov/dmh/cms1159846.pdf">http://file.lacounty.gov/dmh/cms1159846.pdf</a></p>	<p>D. Berzon-Leitelt</p>

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<p><b>DMH – Test Call Project</b></p> <p><b>Presentation: Parameters of Family Engagement and Inclusion for Adults</b></p>	<p>D. Berzon-Leitelt &amp; Mary Crosby Service Area 1, July 27 – August 2, 2014 (Sunday – Saturday) Requested from SA liaisons to sign-up and commit to complete Test Call(s) Additional test call documents and Test Call Survey Forms can be found on the Program Support Bureau QI website at: <a href="http://psbqi.dmh.lacounty.gov/QI.htm">http://psbqi.dmh.lacounty.gov/QI.htm</a> Forms you need are to be printed from the PSBQI website and only use one survey form per test call.</p> <p>Helena Ditko, LCSW presented Family Engagement and Inclusion for Adults from the Office of Family Engagement. Attendees were provided a pretest. Discussions during the presentation about communicating with client families were of interest to the group and various thoughts about information sharing were discussed.</p>	<p>Completed forms will be collected at next meeting August 5th</p> <p>Outcomes of pretest PSBQI (possible PSBQI/PIP)</p>	<p>D. Berzon-Leitelt</p> <p>Helena Ditko</p> <p>PSBQI</p>
<p><b>Handouts</b></p>	<p>Agenda; Bulletins; Parameters of Family Engagement; PowerPoint Presentation Handout</p>	<p>N/A</p>	<p>N/A</p>
<p><b>Announcements; Questions</b></p>	<p>None</p>	<p>None</p>	<p>N/A</p>
<p><b>Next Meeting</b></p>	<p>August 5, 2014 1:00pm-2:30pm Antelope Valley Kidz Connection 2323-A Palmdale Blvd. Palmdale, CA 93550 Large Conference Room 661-223-3800</p>	<p>Special Presentation from Patients' Rights &amp; Data/GIS Unit</p>	<p>D. Berzon-Leitelt</p>

Respectfully Submitted,



Debi Berzon-Leitelt, LCSW, MPA