

COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH SERVICES  
SERVICE AREA I

April 6, 2010  
Quality Improvement Committee Meeting

2:00 pm -3:30 PM

Agenda

Welcome & Introductions

Review of the Minutes

Quality Assurance

Handouts

Discussion

Quality Improvement

Handouts

Discussion

Open Forum

**COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH  
QUALITY IMPROVEMENT COMMITTEE MEETING  
SERVICE AREA I**

Minutes of the meeting held on April 6, 2010 at the Antelope Valley Geographic Area Administration in Palmdale.

Attendees: Susan Crimin, Antelope Valley Mental Health Center; Kimberly Floyde, Tarzana Treatment Center; Sarah Moos, Childrens' Bureau; Elizabeth Percy, DMH EOB-PMRT; Evelyn Vega-Aguilar, Hathaway-Sycamores; Cynthia Loera, Mental Health America; George Motin, Optimist Youth Center; Ellen Zuravel, Palmdale Mental Health Center; Kelly Sanchez, Penny Lane; Barbara Paradise, Providence; Jane Frank Myers, Valley Child Guidance Center.

All those in attendance introduced themselves.

Meeting minutes from January 5, 2010 were approved as read.

Sue Crimin reviewed the purpose of the Service Area QIC's, as part of the formal integration of key levels of the LAC-DMH quality improvement and quality assurance structure, to include directly operated and contracted providers within a given service area. Service area QIC chairs and co-chairs transfer information from the DMH QI and QA meetings and, conversely, communicate information from the local to the County-wide level.

**Quality Assurance**—Handouts from the January and March 2010 DMH Quality Assurance Liaison's meetings were handed out to those in attendance. Attention was focused on the preliminary findings of the State Medi-Cal audit of selected adult charts. A discussion was held regarding the many disallowances found during the audit, as they relate to quality assurance.

Sue reminded QIC members that they can report QA activities performed, on a bi-monthly basis, to Revenue Recovery. The form for reporting will be handed out at the next SA I QIC meeting.

**Quality Improvement:** Handouts from the January, February and March 2010 DMH Departmental Quality Improvement Council Meeting were provided to those in attendance. Members discussed some basic QI documents—DMH Quality Improvement Program Policy, no. 105.1, Eight questions regarding quality improvement, from DMH Contract Compliance Review; Quality Improvement Work Plan and Goals.

Attendees discussed the use of the Change of Provider form, the new Units of Service logs and COD indicators.

**Open Forum:**

Meeting frequency: It was decided that SA I QIC meetings should stay on a quarterly basis.

Project: Discussion on possible QI projects to be continued.

Respectfully submitted,

*Susan Crumley, SPSW*