

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH  
QUALITY IMPROVEMENT COUNCIL (QIC) Minutes**

<b>Type of Meeting</b>	<b>Departmental Quality Improvement Council</b>	<b>Date</b>	<b>March 9, 2009</b>
<b>Place</b>	<b>550 S. Vermont Ave., 10<sup>th</sup> Floor</b>	<b>Start Time:</b>	<b>9:00 a.m.</b>
<b>Chairperson</b>	<b>Martha Drinan, RN, MN, APRN</b>	<b>End Time:</b>	<b>10:30 a.m.</b>
<b>Co-Chair</b>	<b>Carol Eisen, M.D.</b>		
<b>Members Present</b>	Albert Thompson; Alex Medina; Bertrand Levesque; Carol Eisen; Erica Melbourne; George Holbrook; Janel Fleishman; Jannelle Gonzales; Jeff Kohn; Jessica Wilkins; Kimberly Floyde; Kimber Salvaggio; Kimberly Spears; Kumar Menon; Lisa Harvey; Monika Johnson; Peter DeGyarfas; Rashied Jibri; Rebecca Hall; Richard Hoskins; Scott Hanada; Susan Crimin; Sylvia Guerrero; Theresia Choi; Terra Mulcahy;		
<b>Excused Members</b>			
<b>Absent Members</b>	Anahid Assatourian; Adele Kelso; Aelyen Yoon; Ann Lee; Cindy Coones; Day Sukeda; Eduardo Vega; Elizabeth Fitzgerald; Gerald Ko; Gassia Ekizian; Gloria Lara Vasquez; Julie Valdez; Paul Arns; Jaime Nahman; Jerry Lubin; Jim Randall; Laquita Suggs; Larry Wicker; Lisa Delmas; Lupe Ayala; Maria Gonzalez; Mary Ann O'Donnell; Mary Cifuentes; Tara Yaralian; Lori Dobbs; Luann Rollens; Margie Borjon; Marilene Campbell; Nancy Kless; Rocio Ortiz Gonzalez; Wayland Chan;		
<b>Agenda Item &amp; Presenter</b>	<b>Discussion and Findings</b>	<b>Decisions, Recommendations, Actions, &amp; Scheduled Tasks</b>	<b>Person Responsible &amp; Due Date</b>
<b>Call to Order &amp; Introductions</b>	The meeting was called to order at 9:00 am.	Introductions were made.	M. Drinan
<b>Review of Minutes</b>	The minutes were reviewed and approved.	With corrections requested	QIC Membership

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<p><b>SA QIC Liaison Reports</b></p>	<p><b>SA 1:</b> Jennifer Eberle presented training on the new Co-Occurring best practices and new related forms. Members continue to discuss issues related to QA/QI.</p> <p><b>SA 2:</b> K. Salvaggio introduced Theresia Choi new Co-Chair for SA 2 Children's. Jennifer Eberle presented training on the new Co-Occurring best practices and new related forms. Meeting was well attended. Also, CCCP training is schedule for March 16, 2009.</p> <p><b>SA 3:</b> B. Levesque introduced George Holbrook new Co-Chair for Pacific Clinics, he is replacing Leslie. Jennifer Eberle presented training on the new Co-Occurring best practices and new related forms. Meeting was well attended.</p> <p><b>SA 4:</b> J Gonzalez reported that Jennifer Eberle presented a training on the new Co-Occurring best practices and new related forms and that the training on the CCCP will be on March 30<sup>th</sup>. It was also noted that SA 4 is still working on what their project for the year will be.</p>	<p>APS/EQRO will visit/review Antelope Valley Mental Health &amp; Valley Child Guidance Clinic on Tuesday March 31, 2009.</p> <p>Next month for Adult SA QIC meeting Auditor Controller Office representatives will be sharing an overall materials and information concerning their program review protocols including their Quality Improvement oversight and common findings.</p> <p>A Client Care Coordination Plan (CCCP) training is schedule for next meeting on April 15, 2009.</p> <p>N/A</p>	<p>S. Crimin K. Floyde</p> <p>K. Salvaggio</p> <p>B. Levesque</p> <p>J. Gonzalez</p>

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<p><b>SA QIC Liaison Reports cont.</b></p>	<p><b>SA 5:</b> April was Dark.</p> <p>Also noted problems in change of provider documentation and getting data for CIOB by Legal entity.</p> <p>Discussion of performance outcome measures and regarding May and Nov. survey data.</p> <p><b>SA 6:</b> K Spears reported that last meeting was 02/18/09 and training occurred on Adult Initial Assessment training (AIA) and Co-Occurring best practices and new related forms. District Chief facilitated Documentation training on 3/25/09. CCCP training to be held on 04/01/09.</p>	<p>Performance Outcomes Survey training is schedule for Monday April 20, 2009.</p> <p>Vandana responded that CIOB will be providing data by the end of this week.</p> <p>Martie explained May and Nov. data being combined for annual baseline data per LAC-DMH Performance Outcomes requirements. This data should not be used for comparison purposes with previous data because there are issues related to validity, reliability and significance testing, which the previous data did not include.</p> <p>Client Care Coordination Plan (CCCP) training to be held on 04/01/09.</p>	<p>M. Johnson</p> <p>K. Spears</p>

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<p><b>SA QIC Liaison Reports cont.</b></p>	<p><b>SA 7:</b> Not present.</p>	<p>N/A</p>	
<p><b>Countywide Children's</b></p>	<p><b>SA 8:</b> S. Hanada, Reported that Jennifer Eberle presented a training on the new Co-Occurring best practices and new related forms and training occurred for Client Care Coordination Plan (CCCP) with 200 attendees.</p>	<p>S. Guerrero from Patients Rights will present next month, March 18, 2009.</p>	<p>S. Hanada</p>
<p><b>Cultural Competency</b></p>	<p>Noted that meeting held quarterly.</p>	<p>Client Care Coordination Plan (CCCP) training is scheduled for March 30, 2009.</p>	
<p><b>PIPs Status Report</b></p>	<p>M. Drinan distributed an article on Wellness Recovery Action Plan (WRAP). WRAP is integrated into the Cultural Competency Plan and the offerings of the Training Division. We offer WRAP trainings in English and Spanish as well.</p>	<p>R. Hall noted that Cultural Competency Committee is drafting a letter of recommendations for WET and will bring it to the next meeting.</p>	<p>R. Hall</p>
<p><b>PIPs Status Report</b></p>	<p>M. Drinan distributed the EPSDT PIP Outline via Road Map; The EPSDT PIP Multifunctional Team includes private and county providers/stakeholders. Martie suggested the questions from PIP Road Map document can serve as a guide to thinking about if SA Quality Improvement Projects might be able to develop into a PIP. RC2 PIP is from Re-hospitalization and is a different problem and a different approach. A. Medina will bring feedback/update on EPSDT PIP to next meeting.</p>	<p>M. Drinan will bring the RC2 Road Map to a PIP at next meeting. An EPSDT PIP &amp; RC2 PIP Conference Call is scheduled for March 23, 2009.</p>	<p>M. Drinan</p>

Agenda Item & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<b>Service Delivery Capacity Access 24/7 Toll Free Number</b>	No Report	N/A	J. Valdez
<b>Annual Performance Outcomes Report</b>	M. Drinan stated that a memo was sent to CDMH, Mr. Mark Grimm, Chief of Statewide Evaluation, requesting approval for annual surveys consistent with federal (SAMHSA/CMHS) requirements for the Mental Health Block Grant. The next report will require a cumulative annual format.	The May 2008 Survey Data will be available via Internet at the end of this week.	M. Drinan V. Joshi
<b>Handouts</b>	<ul style="list-style-type: none"> <li>➤ Article on WRAP</li> <li>➤ CAEQRO PIP via Road Map</li> </ul>		
<b>Announcement</b>	N/A		
<b>Next Meeting</b>	April 13, 2009 9:00 a.m. – 10:30 a.m. 550 S. Vermont Ave. 10 <sup>th</sup> Floor Conference Room Los Angeles, CA 90020		

Respectfully Submitted,



Martha Drinan, RN, MN, APRN