

*Long Beach-South Bay Geographic Initiative
Service Area 8*



**CHILDNET YOUTH & FAMILY SERVICES
FEBRUARY 21, 2007
2:00—4:00 P.M.**

AGENDA

- 1. Welcome and Introductions**
- 2. Review of last month's minutes**
- 3. DMH Update**
- 4. Ted Wilson, Outcome Surveys**
- 5. PEQIC Update**
- 6. Announcements**
- 7. Next Meeting:
Wednesday, March 21, 2007**



**COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
LONG BEACH-SOUTH BAY GEOGRAPHIC INITIATIVE
SERVICE AREA VIII QUALITY IMPROVEMENT COMMITTEE (QIC)
Minutes, February 21, 2007**

Type of Meeting	LB/SB GI Quality Improvement Committee	Date	February 21, 2007
Place	ChildNet Youth & Family Services 2931 Redondo Ave., Long Beach 90806	Start Time	2:00 p.m.
Co-Chairpersons	Adele Kelso Loufek, San Pedro Mental Health Dr. Ann Lee, Long Beach-South Bay GI Dr. Sue Sundareson, from The Guidance Center, was out today due to an EPSDT Audit her agency is having.	End Time	4:00 p.m.
Members Present	Nancy Lomibao, Miriam Ruiz, Lourdes Lopez, Scott Hanada, Katty Callender, Ann Lee, Ted Wilson, Teresa Quijano, Cheryl Grove, Sandra Gaia-Rae, Keith Parker, Youngsook Kim-Sasaki, Mitsuru Kubota, Julie Leevarinpanich for Camille Do, Jane McCord, Leilani Liu, Adele Loufek, Gina Thove, Christine Byrne, Alicia Yabana, Michele Munde, Gail Abendroth, Carolyn Galvan for Karen Rathburn, Anesha Larne, Rosalind Stanley, Janet Fleishman, Ted Howlett, Virginia Howelette, Thuy Pham.		
DMH Support	Patti Gilbert		
Agenda Item & Presenter	Findings and Discussion	Conclusions/Recommendations	Actions/Scheduled Task
Introductions Adele Loufek &	The meeting was called to order at 2:00 p.m. Committee members introduced themselves.		
Review of Minutes	There were no minutes, but a list of Questions/Answers from last month's meeting with Norma Fritsche from DMH Headquarters was distributed.	- Everyone agreed on reviewing them on their own time.	

Agenda Item & Presenter	Findings and Discussion	Conclusion/Recommendations	Actions/Scheduled Task
<p>DMH Update Adele Kelso & Ann Lee</p>	<ul style="list-style-type: none"> - Memo from Dr. Marvin Southard, dated February 14, 2007, regarding NPI & Rendering Provider Numbers. <p>FSP Updates:</p> <ul style="list-style-type: none"> - All Children's FSP Providers have their amendments signed. All providers, except for one, are ready to go. - The FACTS Program is a training program for older adults. All referrals go to the FACTS in San Pedro MHC, or Kim-Sasaki, director of the Long Beach MH Center. - A draft of the Client Care Plan was distributed 	<ul style="list-style-type: none"> - Thoughts shared about this form: First page is missing, MIS and Patient's name are missing, client signature should go next to the goal, there should be 	<ul style="list-style-type: none"> - Every provider needs to have an NPI number on file by May 23rd, the latest. This number can be obtained on the website. Send the excel spreadsheet attached to the MEMO that was send by Dr. Southard back to Judith Weigand by March 30th. - The purpose of sharing this form, is so a more user friendly form can be created

Agenda Item & Presenter	Findings and Discussion	Conclusion/Recommendations	Actions/Scheduled Task
<p>DMH Update Adele Kelso & Ann Lee (Cont')</p>	<p>- Child and TAY FSP referrals</p> <p>- MHSA Prevention and Early Identification:</p>	<p>a place on the form for co-occurrences. Form looks too overwhelming.</p> <p>Please send TAY referrals to Dr. Ann Lee or Ms. Lisa Powell at the GI Office. Dr. Lee and Cathy Williamson will be handling all the child referrals. Ms. Powell and Neena Paltanwala will handle the adult referrals</p> <p>All providers have some information on what staff recommendations are, and a general description of what the priority population is, as well as recommendations for their treatment intervention.</p>	<p>This information is helpful for anyone who is putting together a request for a negotiation package.</p>

Agenda Item & Presenter	Findings and Discussion	Conclusion/Recommendations	Actions/Scheduled Task
<p>Ted Wilson, DMH-Headquarters: State Outcome Surveys</p>	<ul style="list-style-type: none"> - The number of surveys that the department has been getting back has dropped. - A Summary of 2006/2007 DMH QI goals was distributed <p>- The Department is continuing to work with the State to translate the State Outcome Survey into Cambodian.</p>	<ul style="list-style-type: none"> - 2006: The evaluation showed that DMH met its monitoring and maintenance goals, but missed, deferred, or set new baselines on efforts to improve performance. 2007: The following goals will require SA QIC effort: <ul style="list-style-type: none"> - ACCESS - BENEFICIARY SATISFACTION - CONTINUITY OF CARE 	<p><i>Please refer to the handout for more information</i></p>

PEQIC
Teresa Quijano

- Memo from Carol Matthews dated January 4, 2007:
The memo points out a few items that came from the Patient's Right office.
Request of change of Provider Forms

- Program Managers need to submit a monthly report of any change of provider forms to the Patients Rights Office.

- This Policy was written in January 1, 2003, and came up prior to the Program review. We have not been in compliance.

- Change of Provider and Termination of Services are two different forms, usually requested by the consumer

- Program Managers have to create and maintain a separate administrative file where all these Change of Provider Requests will be kept. Such requests need to be kept for two years in case the Patient's Rights Office requests them

- Request for change of Provider Forms:
Such forms need to be kept in the waiting room for clients' use

- Program Managers need to be available at all times to speak to the consumers regarding any change of provider requests

- Program Managers shall attempt to verbally notify the beneficiary of the client of the outcome

Agenda Item & Presenter	Findings and Discussion	Conclusion/Recommendations	Actions/Scheduled Task
Announcements	<ul style="list-style-type: none"> - The Department is having a Medical Audit (Systems Review) - Next Stakeholder's Meeting: March 12 (9:30 am to 3:30pm) 		
Next Meeting	The next meeting will be Wednesday, March 21, 2007, 2-4 pm at ChildNet Youth & Family Services.		

Respectfully Submitted,
Karina Orozco