



**County of Los Angeles – Department of Mental Health  
Service Area 7**

**Quality Improvement Committee**

**September 18, 2007  
Rio Hondo Mental Health  
2:00-4:00pm**

**AGENDA**

- |   |            |
|---|------------|
| I. Welcome and Introductions              | Lupe Ayala |
| II. Review & Approval of Minutes          | Lupe Ayala |
| III. DMH Update                           | Lupe Ayala |
| ➤ Hand-out: Reasons for Recoupment        |            |
| IV. Quality Improvement Council Update    | Ted Wilson |
| V. Performance Improvement Project        | All        |
| VI. Audit Updates                         | All        |
| VII. QA Issues                            | All        |
| VIII. ESPDT Documentation Manual Training | Lupe Ayala |
| IX. Announcements & Provider Updates      | All        |

Next Meeting: October 16, 2007, 2-4 @ Rio Hondo Mental Health

**Service Area 7  
QIC Meeting  
September 18, 2007  
Minutes**

- I. Welcome and Introductions**
  - Called to order at 2:00pm
  - Introductions by all present
  - Lupe introduced Carol Sagusti. New DMH school based liaison.
  
- II. Review and Approval of Minutes**
  - no minutes were submitted
  
- III. DMH Update**
  - Reason for recoupment handout. No changes from prior year.
  - discussion of chart audit tool.
  - it was suggested that MHSAs documentation requirements will mirror EPSDT doc. requirements.
  
- IV. Quality Improvement Council Update**
  - Change of provider needs to be reported to DMH. DMH will get dinged in an audit if providers are not doing this.
  - reviewed Protocol handout with focus on penetration rates (pg. 6) and quality improvement stakeholder involvement (pg. 8)
  - all providers need to have a QI plan
  - demographic handout given to assist with penetration rates
  - handout given to assist with potential QI plans
  - handout given to show # of outcome surveys returned to assist with PIP. We now have a baseline.
  
- V. Performance Improvement Project**
  - discussed
  
- VI. Audit Updates**
  - Auditor/Controller now doing both fiscal and program reviews
  - program review audits checking for assessments listing symptoms, justification for diagnosis, care plans with goals well stated.
  
- VII. QA Issues**
  - none
  
- VIII. EPSDT Documentation Manual Training**
  - training schedule for 09/19/07 in Burbank

**IX. Announcements and Provider Updates**

- mailing list started for those interested in QI study group.
- agencies gave updates as needed. Agencies having problems with staffing to cover 24 hr. needs.
- meeting adjourned at 3:35pm
- next meeting on October 16, 2007, 2-4 @ Rio Hondo Mental Health

Minutes recorded by: Eva Estrada  
Helpline

Minutes approved by:

  
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Lupe Ayala  
DMH - SA 7 Administration