



**County of Los Angeles – Department of Mental Health
Service Area 7**

Quality Improvement Committee

**July 17, 2007
Rio Hondo Mental Health
2:00-4:00pm**

AGENDA

- | | |
|---|--------------------|
| I. Welcome and Introductions | Michelle Hernandez |
| II. Review & Approval of Minutes | Michelle Hernandez |
| III. DMH Update | Lupe Ayala |
| IV. Quality Improvement Council Update | Ted Wilson |
| V. Outcome Surveys | Ted Wilson |
| a. Training date: 10/30/07, 1:30-3:30 @ Rio Hondo | |
| VI. Performance Improvement Project | Lupe |
| a. Recruitment of Clients and Family Members | |
| b. Training for Clients and Family Members | |
| VII. Engagement and Recruitment of Clients and Families
for Service Area VII QIC Membership and Activities | Lupe |
| VIII. Service Area VII Procedure Codes Study Group | Scott Kazarian |
| IX. Audit Updates | All |
| X. QA Issues | All |
| XI. Announcements & Provider Updates | All |

Next Meeting: November 20, 2-4 @ Rio Hondo Mental Health

**Service Area 7
QIC Meeting Minutes
July 17, 2007**

Facilitators: Michelle Hernandez, Lupe Ayala

Present:	Misty Allen	ALMA
	Anne Cieniewski	Almanson
	Brent Hale	American Indian Counseling
	Kanako Hamano	Asian Pacific Counseling & Treatment Center
	Leah Merjil	Bienvenidos
	Aurelio Enriquez	California Hispanic Commission
	Megan Hill	California Hispanic Commission
	Tracy Schmidt	Community Family Guidance
	Peggy Weston	Clontarf
	Jayne Millstein	Crittenton Services
	Lupe Ayala	DMH
	Reina Vidaurri	DMH
	Ted Wilson	DMH
	Michelle Hernandez	ENKI
	Shawn Thiele	Hathaway Sycamores Child & Family Services
	Robert Simon	Homes for Life
	Mary Stewart	Intercommunity Family Guidance
	Jan Sora	Providence
	Andres Hernandez	Roybal
	Phyllis Noriega	San Antonio Mental Health
	Cheryl Malinowski	Telecare Corp LA-ACT 7

The meeting was called to order at 2:00pm

- I. Welcome and Introductions**
 - Each QIC member introduced themselves
 - Lupe Ayala extended a thank you for attending the QIC
 - Reminder was sent out from Ana Suarez re: the need to have representation from all agencies at the QIC

- II. Review and Approval of Minutes**
 - Minutes from the June QIC were reviewed and approved

- III. DMH Update**
 - Rio Hondo has rec'd the Stars Award from the City Council
 - Wellness Centers presentation

- IV. Quality Improvement Council Update**
- Change of Provider logs need to be faxed to Patient Rights each month
 - only 19 providers have turned in logs for the first quarter of the year
 - Each agency's QA department must maintain copies of the logs
 - these are audited during Medi-cal Re-certification
 - Outcome Surveys will be collected in November
 - Need to translate into Vietnamese and possible Cambodian
 - Any volunteers would be appreciated – will be pro bono
- V. Performance Improvement Project**
- Outcome Surveys project – project is to implement plans to increase the numbers of completed surveys turned in
- VI. Audit Updates**
- None
- VII. QA Issues**
- Revised CCCP is still in DRAFT
 - Case consultation codes discussed – clarified that it is the time of the consultation that determines the code and not the total time
- VIII. Changing of the Meeting Day & Time**
- Discussed the possibility of moving the day and time to accommodate more members
 - Members present were happy with current day and time
 - Will need to check with those not present
- IX. Announcements and Provider Updates**
- None

Next meeting on September 18, 2007, 2-4 @ Rio Hondo Mental Health.

No Meeting scheduled for August.

Minutes recorded by: Michelle Hernandez, MFT
ENKI Health and Research Systems, Inc.

Minutes approved by: Michelle Hernandez, MFT
Michelle Hernandez, MFT
ENKI Health and Research Systems, Inc.