



County of Los Angeles – Department of Mental Health
Service Area 7

Quality Improvement Committee

February 20, 2007
Rio Hondo Mental Health
2:00-4:00pm

AGENDA

- | | |
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| I. Welcome and Introductions | Michelle Hernandez |
| II. Review & Approval of Minutes | Michelle Hernandez |
| III. DMH Update | TBD |
| IV. PEQIC Update | Ted Wilson |
| V. EPSDT Audit Update | All |
| VI. CCCP Revision
<i>stakeholder</i> | Michelle Hernandez |
| VII. Case Consultation/Case Conference Threshold
<i>attachment from ACTSA.</i> | Michelle Hernandez |
| VIII. Announcements
<i>Parent & Advocate Academy / Interview tech for consumers</i> | All |

Next Meeting: March 20, 2007 @ Rio Hondo Mental Health, 2:00-4:00pm

**Service Area 7
Quality Improvement Committee Meeting
February 20, 2007**

FACILITATOR: Michelle Hernandez

PRESENT:

Nicole La Brau	Almansor
Wendy Tien	Asian Pacific Counseling Treatment
Susanna Zendejas	Bienvenidos Children's Center
Laura Brown	Community Family Guidance
Herlinda Jackson	DMH
Dora Shum	DMH
Reina Vidaurri	DMH
Lupe Ayala	DMH
Ted Wilson	DMH PEQIC
Michelle Hernandez	ENKI
Teri Bartlett	Pacific Clinics
Scott Kazarian	Pennylane
Kari Thompson	Providence
Andres Hernandez	Roybal
Cheryl Malinowski	Telecare LA HOP 7 / AB 2034

I. WELCOME & INTRODUCTIONS

- Michelle Hernandez welcomed the group and self introductions were made.

II. REVIEW OF THE MINUTES:

- The minutes were reviewed and approved from the January 17, 2007 meeting.

III. Department Update:

- Herlinda Jackson, SA 7 Administration gave the following update: There were no updates from the district chief. The State Systems Audit has commenced and there will be a 2 week break. New staff were announced for the office.

IV. PEQIC Update:

- Ted Wilson, DMH Liaison for PEQIC has a new telephone number 213-251-6883
- As part of HIPPA regulation, all providers need to get a National Provider Identification (NPI) number. These numbers are unique identifiers for health care providers and health plans. NPI's can be obtained online or via email through the National Plan and Provider Enumeration System (NPPES). See handout.
- Change of Provider logs - As per the Department of Mental Health's policy, all contractors must send copies of the Change of Provider Log to the Beneficiary Services Program in the Patient's Rights Office. See packet for policy and forms.

- State Performance Outcomes –Summary report by service area was provided. See handout.
- Recommendation for Performance Improvement Project - review an item on the MHSIP between last administration and the next. Hand-out provided showing a break-out of the various items where there was a large standard deviation and/or the lowest scores.

V.EPSDT AUDIT UPDATES:

- Providence was audited; audit went well – Near perfect audit; 200 items reviewed in 20 charts. Items reviewed included assessments, client plans, medication progress notes, case management notes, DTI notes, and crisis management.

VI. State Systems Audit:

- ENKI and Pacific Clinics have had charts selected.

VII. CCCP REVISION

- Draft reviewed and discussed. There will be a QIC chairs meeting on Monday to go over the feedback collected. Office of the Medical Director is responsible for revision . Feedback from QIC meeting members present included: Confusion about section of the form for signatures and co-signatures . E-mail feedback from providers regarding revisions of form to Michelle Hernandez (ENKI) by Friday , February 23, 2007.

VIII. Consultation / Case Conference Progress Notes :

- DMH will continue to monitor 180 minutes but no audit currently . ACHSA memo distributed as feedback . Requested feedback from providers advocating changes in threshold.

ANNOUNCEMENTS :

- Fliers provided for:
 - 1st Annual Parent Involvement Academy , Friday, March 23,2007.
 - Interviewing Techniques for Consumers,” Wednesday, February 28, 2007.

ADJOURNMENT: The meeting was adjourned at approximately 4:00 p.m.

NEXT MEETING: March 20, 2007 @ Rio Hondo Mental Health.

Service Area 7 QIC Minutes
January 16, 2006
Rio Hondo Mental Health

Facilitators: Michelle Hernandez, Leah Merjil

Present:

Marcella Mendez	Alma
Nicole La Brau	Almanson
Ava Imotichey	American Indian Counseling Center
Leah merjil	Bienvenidos Children's Center
Laura Brown	Community Family Guidance
Herlinda Jackson	DMH
Michelle Hernandez	ENKI
Eva Estrada	Helpline
Joe Khawaja	Homes for Life Foundation
Anna Dann	Intercommunity Family Guidance
Teri Bartlett	Pacific Clinics
Sara Butte	Pennylane
Jan Sora	Providence
Leticia Guzman	Rio Hondo Mental health
Andres Hernandez	San Antonio Mental health <i>Royal</i>

The meeting came to order at 2:00 pm.

Everyone was welcomed and introductions were made.

Minutes from November 22, 2006 QIC meeting were reviewed and approved with corrections; minutes will be assigned to each provider alphabetically beginning next meeting; the provider selected will be responsible for taking minutes, typing them and bringing them for approval at the next QIC; next meetings minutes will be recorded by Almanson

DMH Update – Herlinda Jackson announced that there will be a State Systems Medical Audit that will focus on adult clients only beginning Feb 5th; Agencies will be notified of their participation on January 29th and/or February 21; this will be a Recoupment audit but the Recoupments will not be extrapolated; handouts- regarding the process were passed out

PEQIC Update – no PEQIC representative was at the meeting

Procedure Codes Manual – newest version of the Procedure Codes Manual is available and is dated January 2007; discussed the Quality Assurance bulletin that highlighted the changes to the Meds. Support codes

Change of Provider forms/logs – agency reps. were provided the DMH memo regarding Change of Provider Log/forms; procedure has not changed, this was just a reminder for all agencies to complete the forms and submit the logs

EPSDT Audit Update – no provider has been audited since the last QIC; Providence will begin an EPSDT audit tomorrow - report re: the audit will be given at the next QIC;

Reviewed the memo regarding the changes to the EPSDT audit process

1. the audit period has now shifted to the 05/06 fiscal year
2. Only errors greater than 5% will be extrapolated
3. there is an EPSDT Documentation Manual forthcoming
4. 4 week notice instead of 2 (client list will still be given at the 2 week mark)
5. claims can be entered into the Disallowed Claims System up to the day before an audit is announced
6. Audits cannot be postponed unless there are extreme extenuating circumstances such as an earthquake, fire, etc.

Case Consultation /Case Conference Thresholds – reviewed the DMH memo from December 21 re: the 180 minute threshold for 99361/99362; several providers had not received the memo; it was agreed to forward all such memos to the SA 7 QIC members upon receipt to assist in the process of communication

Evidenced Based Practices – discussed the training that was provided earlier in the day regarding Evidenced Based Practices; handouts will be forwarded to agencies that were not able to attend; need more clarification on Service Strategies

Performance Improvement Project – SA 7 has to pick a PIP to work on; need more involvement from members; the committee was asked to brainstorm ideas and report back at the next QIC

Announcements - Intercommunity Family Guidance will be hosting trainings for CEU's for a fee; handout regarding the trainings was provided

Meeting adjourned at 4:00 p.m. Next meeting will be February 20, 2007 at Rio Hondo Mental Health.

Minutes recorded by: Michelle Hernandez, MFT
Director of Quality Assurance
ENKI Health and Research Systems, Inc.