

**COUNTY OF LOS ANGELES- DEPARTMENT OF MENTAL HEALTH**  
**Service Area 3**  
**Quality Improvement Committee Meeting**  
**March 19, 2008**

**ATTENDEES**

Misty Allen	<b>Alma</b>	Windy Luna-Perez	<b>Ettie Lee</b>
Gloria Santos	<b>Almansor</b>	Melody Taylor Stark	<b>Five Acres</b>
Sally Barnett	<b>Arcadia MH</b>	Gassia Ezikian	<b>Foothill Family</b>
Glen Hong	<b>Arcadia MH</b>	Emily Mould	<b>Hillsides</b>
Leslie Shrager	<b>Children's Bureau</b>	Jannelle Gonzales	<b>Hathaway-Sycamores</b>
Julia Soler	<b>Children's Bureau</b>	Lizette Scott	<b>Leroy Haynes Center</b>
Paula Randle	<b>David &amp; Margaret</b>	Julie McInnis	<b>McKinley Children's</b>
Terra Mulcahy	<b>DMH</b>	Sonia Chavez	<b>Prototypes</b>
Ester Lee	<b>DMH</b>	Judy Law	<b>PUSD Sch. MH</b>
Bertrand Levesque	<b>DMH</b>	Christine Williamson	<b>Rosemary Children's</b>
Reina Vidaurri	<b>DMH</b>	Tracy Wilson	<b>San Gabriel CC</b>
Leah Dinsay	<b>DMH</b>	Janel Grobes	<b>Serenity Infant Care</b>
Angel Kelly-Blaydes	<b>DMH</b>	Bill Fujihara	<b>Social Model</b>
Brenda Huicochea	<b>D'Veal</b>	Candice Rodriguez	<b>SPIRITT</b>
Michelle Hernandez	<b>Enki</b>	Adrine Bazikyan	<b>Trinity</b>

**WELCOME**

Bertrand Levesque welcomed the group at 9:32 a.m. followed by self-introductions.

**REVIEW OF THE MINUTES**

The minutes from February 20, 2008 were reviewed and accepted.

**PRESENTATION: PROFESSIONAL LICENSE WAIVERS**

Mrs. Diane Guillory presented on Professional License Waivers. Her hand out describes the procedure to have an unlicensed Psychologist on staff doing the function and billing according to his/her training. Mrs. Guillory explained the requirements, limitation and expectation that an unlicensed Psychologist must adhere to in order to perform his/her duties before acquiring the license. Mrs. Guillory is available to be of help to anyone who has questions or need her assistance.

**DEPARTMENT UPDATE**

Reina Vidaurri presented that the Psychiatric Mobile Response Team (PMRT) will be transforming and soon will no longer be available for 5150 or 5585 evaluations. The after hours PMRT coverage will no longer be available after May 2008. The staff will be reassigned to different assignments through out the county. The providers expressed concern over who would provide coverage and were recommending that if law enforcement is to provide coverage, they should be well informed. There will be more discussion as the transformation occurs.

**PROGRESS NOTE**

Gassia Ekizian presented on the two revised formats of the Progress Note (Edition 2008-03 March 5, 2008). The new forms are available on the internet and in the warehouse. The hand out has all the information needed for the progress note and members were reminded that only one note was allowed for billing on a progress note.

**OTHER ISSUES**

Bertrand Levesque reviewed the RMD Bulletin on "Reminder Regarding Confidential Client Financial Information". Providers were encouraged to evaluate if their agencies followed those guidelines

carefully. Also, the Providers were provided with a list of date, time and location of the Revenue Management Division forums for the next three months.

Gassia Ekizian from Foothill elaborated on their recent Auditor Controller review. The review was both a financial review and a clinical review. One of the Auditors called regarding a finding that they were going to take back to their office for consensus and informed Gassia that they have decided to retract the finding.

Pacific Clinic had an EPSDT audit with two weeks notice which ended on 03/18/08. The auditors looked at the assessments, claims, notes, etc. and came up with only 3 issues of concerns out of 192 cases that they audited.

ALMA is preparing for an EPSDT audit and Children's Bureau and Hathaway-Sycamores are preparing for an Auditor Controller audit.

#### **ADJOURNMENT**

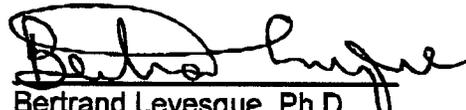
The meeting was adjourned at approximately 11:25 am.

**NEXT MEETING:** The next meeting will be April 16, 2008 (9:30 am to 11:30 am) at Enki, 3208 Rosemead Blvd, 2<sup>nd</sup> Floor, El Monte, CA 91731.

**Minutes recorded by:**

  
Quality Improvement Committee

**Minutes approved by:**

  
Bertrand Levesque, Ph.D.  
Quality Improvement Committee Chair