

County of Los Angeles – Department of Mental Health
Service Area 3

Quality Improvement Committee Meeting
November 14, 2007
9:30 – 11:30 am

AGENDA

- | | | |
|------|--|-------------------|
| I | Welcome and Introductions | Bertrand Levesque |
| II | Review of Minutes | Bertrand Levesque |
| III | Department Update | Bertrand Levesque |
| IV | November Survey Update | Ted Wilson |
| V | SA 3 Project | Leslie Shrager |
| VI | Newly Revised Assessment | Toni Aikins |
| VII | Revenue Management and Billing Updates | Toni Aikins |
| VIII | Other Issues | All |
| IX | Adjournment | All |

Next Meeting: To be discussed

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ATTENDEES

Gloria Santos	Almanson	Jannelle Gonzales	Hathaway-Sycamore
Leah Merjil	Bienvenidos	Denise Gonzales	Maryvale
Leslie Shrager	Children's Bureau	Gaby Villasenor	McKinley CC
Julia Soler	Children's Bureau	Gregory Canillas	Prototypes
Bertrand Levesque	DMH	Judy Law	PUSD Sch. MH
Theodore Wilson	DMH	Heather George	Rosemary Children's
Angel Kelly-Blaydes	DMH	Christine Williamson	Rosemary Children's
Brenda Huicochea	D'Veal	Diann Wingert	San Gabriel CC
Michelle Hernandez	Enki	Tracy Wilson	San Gabriel CC
Windy Luna-Perez	Ettie Lee	Karleen Paquette	The Family Center
Melody Taylor Stark	Five Acres		
Gassia Ezikian	Foothill Family		
Toni Aikins	Hillsides		

WELCOME

Bertrand Levesque welcomed the group at 9:30a.m. followed by self-introductions.

REVIEW OF THE MINUTES:

The minutes from October 17, 2007 were reviewed and accepted.

DEPARTMENT UPDATE:

- Effective November 1, 2007 Cathy Warner has resume her duties as the Service Area 8 District Chief for Directly-Operated and Contract programs.
- Carlotta Childs-Seagle has agreed to assume the duties of the Deputy for Older Adult programs and Service Areas 2 and 5 on a temporary basis.
- Len Tower, has agreed to assume the role of District Chief on an interim basis for Service Area 3.
- Catherine Weatherspoon will replace Len on an interim basis as Program Head at Arcadia Mental Health Center.

Bertrand Levesque presented the Caregiver's Authorization Affidavit. It was noticed that there was no space for the IS number and the HIPPA disclaimer was missing.

DEPARTMENT QIC UPDATE

Ted reminded everyone that the November Outcome Performance Surveys has to be returned to Bertrand Levesque or Trina Woodruff by 2:00 pm, November 20. Also, Ted presented on the January 2008 implementation of performance based outcomes measurement which will measure Access to Services, Customer Satisfaction, and Clinical Effectiveness.

SERVICE AREA 3 PROJECT

Leslie Shrager presented that the Post Questionnaire will be going out by November 26. She encouraged everyone to remind their agency staff who attended the training to complete the Post Questionnaire and to mail it by December 10, 2007.

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NEWLY REVISED ASSESSMENT

Toni Aikins presented the newly revised Infancy, Childhood & Relationship Enrichment Initial Assessment and the Child/Adolescent Initial Assessment. Both forms can be found on the DMH web site. There was a discussion about the changes and how it can be used differently than the previous form. It was agreed that there is a need for training on the usage and completion of the Child/Adolescent form.

OTHER ISSUES:

Toni Aikins also presented on the RMD new policy on establishing benefits for children. Bertrand explained that the policy is mostly the same as before and that it part of the policy/procedure document. Toni discussed the bulletin on "Capturing Payer Financial Information". It is mandated that a form be completed for each client treated in the county mental health care system. If anyone has any questions they could call the phone number or the email at the bottom of the page. Toni presented the letter from Donna Warren-Kruer referring to the all day treatment and Therapeutic Behavioral Service Providers. All providers must be aware of the deadlines. Toni discuss that Hillside's have been through an audit. They had a short notice and that the exit interview was mostly clinical. Issues related to diagnosis with NOS, definition of behaviors, differences of theoretical approach between the auditor and the agency, difference of opinions of what the goals should be, progress notes to long, etc.

ADJOURNMENT

The meeting was adjourned at approximately 11:15 am.

NEXT MEETING: It was generally agreed that there will not be a QIC meeting for December. The next meeting will be January 16, 2008 at 9:30 am. The location will be at Enki, 3208 Rosemead Blvd, 2nd Floor, El Monte, Ca. 91731.