

County of Los Angeles – Department of Mental Health
Service Area 3

Quality Improvement Committee Meeting
June 20, 2007
9:30 – 11:30 am

AGENDA

- | | | |
|------|---------------------------|--------------------|
| I | Welcome and Introductions | Bertrand Levesque |
| II | Review of Minutes | Bertrand Levesque |
| III | Department Update | Bertrand Levesque |
| IV | EPSDT Update | Gassia Ekizian |
| V | SA 3 Project | Michelle Hernandez |
| VII | Progress Notes | Lisa Harvey |
| VIII | Other Issues | Bertrand Levesque |
| IV | Announcements | All |

Next Meeting: July 18, 2007
ENKI
3208 ROSEMEAD BLVD 2nd Floor
El Monte , CA, 91731
***The office is in a business complex**
Turn on Whitmore

**County of Los Angeles- Department of Mental Health
Service Area 3
Quality Improvement Committee Meeting
June 20, 2007**

ATTENDEE

Misty Allen	ALMA	Lisa Harvey	Hathaway-Sycamores
Margo Chapman	Arcadia MHC	Marisol Lara	Hillsides
Leah Merjil	Bienvenidos	Lizette Scott	Leroy Haynes
Leslie Shrager	Children's Bureau	Denise Gonzales	Maryvale
Isabel Perez	Center for Aging	Julie McInnis	McKinley CC
Kathy Moon	DMH	Padma Duravasula	Prototypes
Angel Kelly-Blades	DMH	Elaine Lomas	PUSD School MH
Ted Wilson	DMH	Christina Williamson	Rosemary Children's
Bertrand Levesque	DMH	Tracy Wilson	San Gabriel CC
Michelle Hernandez	ENKI	Janel Grobes	Serenity
Brenda Huicochea	D'Veal	Joseph O'Brien	Social Model
Windy Luna-Perez	Ettie Lee	Candice Rodriguez	SPIRITT
Melody Taylor Stark	Five Acres	Karleen Paquette	The Family Center
Gassia Ezikian	Foothill Family	Sandra Lockwood	Trinity- El Monte

WELCOME

Bertrand Levesque welcomed the group at 9:40 a.m. followed by self-introductions.

REVIEW OF THE MINUTES:

The minutes from May 16, 2007 were reviewed and approved.

DEPARTMENT UPDATE:

Sheila Shima, Chief Deputy Director, will be returning to the Chief Administrative Office as the Deputy Chief Executive Officer for the Health and Mental Health Cluster. Robin Kay, Deputy Director for the Older Adult Program Administration will be Acting Chief Deputy Director and Cathy Warner, District Chief in the Adult Systems of Care Bureau, will be acting as the Deputy Director for the Older Adult Program Administration.

Mr. Ted Wilson reported that his department has changed their name to The Quality Improvement Council. He also presented on the data collected from the first quarter of the year on the Request for Change of Provider form. The client completes the form. It is a Medical requirement that the forms are located in the lobby of each clinic (accessible to the client). These forms can be downloaded from the DMH Website. Once, the Client has completed the form, it must be sent to the Patient Rights Office

EPSDT AUDIT

Gassia Ekizian from Foothill Family Services discussed their recent EPSDT audit for the period of July 1 2005 through June 30, 2006. They did very well; there were only three (3) disallowances and they were not disputed. Leah Merjil from Bienvenidos also reported that they were audited... Twenty charts were audited. They were given one-day notice for the period of the last 6 months from January 2007 to June 2007. No errors were found.

Angel Kelly-Blaydes from Juvenile Court Mental Health Services was Financially Audited. She reports that the notes were compared with the billing from the Auditor. ~~She reports that the feedback she heard was that the results were positive.~~

Joseph O'Brien from Social Model Recovery System, Inc. reported that they also have been through a Financial Audit but have had little feedback yet.

Lizette Scott from Leroy Hayne also reported that they have been through a Financial Audit. They were given two days advance notice. They were not provided with any feedback on their review. Everyone was asked to report any feedback they receive from any audit for learning purposes. However, it was reported that the results are posted on the Auditor Controller Website.

PIP PROJECT

Michelle Hernandez presented on the status of the PIP Project. The subcommittee met and decided to pursue with the Art project. The training for the PIP Art Project will be on October 4, 2007 as a first choice or September 27, 2007 as a second choice, depending on the availability of the Trainer. Two representatives per agencies will be allowed to attend. A pre and post test on Anger would be administered. CEU's for MFT's and LCSW's will be offered. The sub- committee will meet again on June 28, 2007 at Bienvenidos, 205 E. Palm St., Altadena CA.

PROGRESS NOTES

Lisa Harvey from Hathaway-Sycamores presented on the format of their progress notes. Several examples were presented. Lisa provided a very good explanation of the structure, content and key words that helps the clinician to remain focused and keep the treatment plan in perspective as treatment progresses.

No one volunteered to present on progress notes for the next meeting. However, if someone changes their mind, they were asked to email Bertrand Levesque.

OTHER ISSUES:

A few agencies commented that the positive feedback they received from the Clients surveys. The feedback was typed on a separate page and given to the staff as a way to show appreciation for their good work.

ADJOURNMENT

The meeting was adjourned at approximately 11:00 am.

NEXT MEETING: July 18, 2007 @ ENKI