

County of Los Angeles – Department of Mental Health
Service Area 3

Quality Improvement Committee Meeting
February 21, 2007
9:30 – 11:30 am

AGENDA

- | | | |
|------|---------------------------|------------------|
| II. | Welcome and Introductions | Reina Vidaurri |
| II. | Review of Minutes | Reina Vidaurri |
| III. | Department Update | Reina Vidaurri |
| IV. | EPSDT Update | Brenda Huicochea |
| V. | CCCP Update | Reina Vidaurri |
| VI | Other Issues : | Reina Vidaurri |
| VII. | Announcements | All |

Next Meeting: March 21, 2007
ENKI
3208 ROSEMEAD BLVD 2nd Floor
El Monte , CA, 91731
***The office is in a business complex**
Turn on Whitmore

**County of Los Angeles- Department of Mental Health
Service Area Three**

**Quality Improvement Committee Meeting
February 21, 2007**

Attendees

Marcella Mendez	ALMA	Nicole LaBram	Almanson
Margo Chapman	Arcadia MHC	Raquel Ramirez	Bienvenidos
Jorge Sanchez	BRIDGES	Erin Eisenlohr	Ctr for Aging
Kelley Butler	DMH	Ted Wilson	DMH
Angel Kelly-Blades	DMH	John Campbell	DMH
Reina Vidaurri	DMH	Brenda Huicochea	D'Veal
Angie Garcia	ENKI	Windy Luna-Perez	Ettie Lee Homes
Rosario Samayoa	Five Acres	Gassia Ekizian	Foothill Family Serv.
Maria Lopez	Hillsides	Julie McInnis	McKinley
George Holbrook	Pacific Clinics	Linda Pry	Prototypes
Kimberly Hirano	Prototypes	Cathy Johanson	San Gabriel CC
Janel Grobes	Serenity	Candice Rodriguez	SPIRITT
Dr. K. Paquette	The Family Center	Elia Vasquez-Brooks	Trinity- El Monte

I. WELCOME

Reina welcomed the group at 9:40 a.m. and self-introductions were made.

II. REVIEW OF THE MINUTES:

The minutes from November 2006 and January 2007 were reviewed and approved.

III. DEPARTMENT UPDATE:

- The county is facing a deficit of approximately \$60 million for the current fiscal year. Several strategies have been implemented in order to help mitigate the deficit.
- Agencies should be notified of their upcoming participation in the State Adult Outpatient Program audit by today. A workshop will be held to provide training for the chart preparation.
- The State System Review has not yet provided its preliminary report.
- Arcadia is establishing a wellness clinic which will be housed in Monrovia.
- The State DMH is proposing to curtail the AB2034 program statewide. LA County receives about 17 million each year to operate the program. Many advocacy groups are opposing this proposal. DMH is developing a letter that will outline the impact of such cuts.
- The Request for Services # 2 FSP, Foster care has been completed and recommendations have been made.

IV. EPSDT Update

D'Veal reported that they recently completed their fiscal year 2005-2006 audit, which was their 3rd audit in 18 months. The auditors arrived Monday at 9:00a.m.

and the exit was held on Tuesday at 12:00 Noon. The focus was on Medical Necessity as demonstrated in the Progress Notes. The auditors identified 119 charts for audit and 111 charts were reviewed. Approximately 300 claims were examined resulting in 4 recoupments for: (2) Progress notes were Academic Services, (1) Clerical Services –staff was scheduling an appointment and (1) Progress note was missing. Most of the services reviewed were mental health services. The auditors were friendly and helpful. Reina recommended that providers carefully review their notes against their claims.

V. Client Care Coordination Plan:

The Draft proposal of changes to the CCCP was discussed. Reina reviewed e-mail feedback that she has received and agencies present supported comments made in these e-mails. Some of the responses were as follows:

- No area to document medical necessity
- Not user friendly
- Why is Coordination Plan necessary (to which Reina responded that the Local Mental Health Plan requires it)
- It was asked if agencies are required to use the DMH form or can they develop their own within their agency, the response was not if it is an official DMH required form.
- Not enough space
- The grid is confusing
- It is difficult to update as needed due to multi-page document
- No space for co-signature
- Does not allow for client signature for objectives added between cycles

Reina will present these comments, and any further comments received via e-mail, at the QIC Chairs meeting on Monday.

VI. Other Issues

- FSP is moving full speed ahead; Reina indicated that COS billing of transportation time for staff training is not allowed.
- Agencies were advised to review the MHSA update handout
- A list of agency SFPR's was distributed and contacts were updated
- Ted Wilson discussed the need for the SA to discuss Quality Improvement and that a project needed to be implemented. It was agreed that this would be on the agenda for March 21, 2007

ADJOURNMENT

The meeting was adjourned at approximately 11:45 am.

NEXT MEETING: March 21, 2007 @ ENKI