

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
Local Area QIC Chairs Meeting
Minutes**

Type of Meeting	Countywide QIC	Date	May 31, 2007	
Place	DMH office (550 Vermont)	Start Time	10:05 am	
Chairperson	Belen Fuller, LCSW	Adjournment	11:30 am	
Members Present	See sign-in sheet			
Absent Members				
Agenda Item & Presenter	Findings and Discussion		Decisions and Recommendations	Person Responsible/Due Date
Call to Order & Introductions	The meeting was called to order at 10:05 a.m.		None	Belen Fuller
Review of Minutes and Handouts	No minutes were reviewed since Belen is new Chair and will begin minutes as of this meeting.		Belen Fuller	Christine Williamson or Cindy Coons, co-chairs
DMH Updates Yoko Sugihara	Currently a great deal of focus on MHSA. Discussed new budget being released to providers and upcoming June 15 th deadline for Negotiation Packages. Also discussed new MOU between DMH, DCFCS and Department of Probation regarding the exchange of information.		None. Informational only	N/A

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<p>Quality Assurance v. Quality Improvement (Ted Wilson)</p>	<p>Discussed MHSP Consumer surveys and provided updates on data received. Reviewed the difference between QA and QI as it relates to treatment providers and program improvement. Also discussed the purpose of Quality Improvement Projects for each service area and provided attendees with a "toolkit" to assist with Performance Improvement Projects.</p>	<p>Informational only, will use these tools to explore QIC projects.</p>	<p>Continue to explore QIC issues at each meeting until we collaboratively agree on a feasible project.</p>
<p>QI Evaluation Workplan (Ted Wilson)</p>	<p>Presented a copy of the QI workplan submitted annually to the state. Explained that provider input would be helpful since the individuals that compile the plan do not know how realistic the goals are. Encouraged providers to obtain workplan outcome data.</p>	<p>None. Informational.</p>	<p>Providers will use QI work plan as a guide to improve service provision.</p>

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<p>MHSA Presentations</p> <p>Children's Division (Anabel Aspuro)</p> <p>TAY Division (Sara Governale, Paula Binner)</p>	<p>Presented information and referral forms for FSP program covering children 0-15. Discussed the special features of the program including child supportive services, family support services and substance abuse treatment.</p> <p>Presented information about the Transitional Age Youth (TAY) program for individuals 16-25 years of age. Provided referral forms and information packets regarding eligibility criteria.</p>	<p>Informational to assist providers with identifying children who may meet this target population and make appropriate referrals.</p> <p>Informational to assist providers with identifying TAY population to make appropriate referrals.</p>	<p>Providers can make referrals to Children's Division, SA Impact units.</p> <p>Providers can make referrals to TAY Division, SA Impact units.</p>

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<p>ISSUES/CONCERNS</p> <p>Agenda Items Recommended for next Meeting</p>	<p>Issues about who can sign client consent form and sign release/exchange information. If client is under 12 and court dependent, who can sign the forms? Who holds the client's privilege?</p> <p>Information requested regarding appropriate individuals to sign consent for services, releases (i.e., county worker, attorney or client)</p> <p>Safety in the field</p> <p>QA Issues and compliance</p>	<p>Invite County Counsel or attorney from Children's Law Center</p> <p>Review safety principle when working in the field</p> <p>Invite Norma Fritsche to next meeting</p>	<p>Belen Fuller, Christine Williamson, Cindy Coons</p>
<p>Next Meeting</p>	<p>August 30, 2007</p>		

Respectfully submitted,

Agenda Item and Presenter	Findings and Discussion	Decisions and Recommendations	Person Responsible/ Due Date
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Belen Fuller, LCSW