

**QUALITY IMPROVEMENT COUNCIL
CULTURAL COMPETENCY SUB COMMITTEE MEETING**

Date: November 12, 2008

Present: Danny Redmond, Albert Thompson, Adrienne Cedro-Hement, Leticia Ximenez, Ann Lee, Nilsa Gallardo, Rebecca Hall, Scott Hanada, Tara Yaralian

Agenda Items	Comments/Discussion/Recommendations/Conclusions
Welcome & Introductions	<ul style="list-style-type: none"> ❖ Reading of previous minutes <ul style="list-style-type: none"> ➤ Recommendation was made to organize sign in sheet by service area so that individuals are aware of who represents from each service area.
Purpose	<ul style="list-style-type: none"> ❖ Bilingual Bonus Policy <ul style="list-style-type: none"> ➤ The policy can not be changed. As it reads, having individuals that receive bilingual bonus serve as interpreters is at the discretion of each individual's manager ➤ Organizational Assessment <ul style="list-style-type: none"> ▪ Underway. The deadline for submission of surveys is Friday November 14, 2008 ➤ Bi-/Multi-lingual staff <ul style="list-style-type: none"> ▪ Multi-Lingual Service Providers Directory – <ul style="list-style-type: none"> • The MLSD has had approximately 90% of the information entered, and is currently available for use ▪ Directory of Bi/Multi Lingual Staff <ul style="list-style-type: none"> • Discussed possibility of having a County-wide item with which to hire interpreters ❖ Review of Definition of Cultural Competency <ul style="list-style-type: none"> ▪ Committee decided that it would be important to work with the same definition of cultural competence that the State uses ❖ MHSA CC Funds of \$15 million? Research needed. ❖ Cultural Competency Plan <ul style="list-style-type: none"> ▪ Discussed draft guidelines from the State regarding the roles and responsibilities of the Cultural Competency Committee ▪ Discussion ensued as to what is being requested from the committee for the Plan ▪ Suggestion was made to have representation from the Cultural Competency Committee to the Stakeholder process

Goals	<ul style="list-style-type: none"> ❖ 08/09 Goals <ul style="list-style-type: none"> ➤ Interpreters Study ➤ Organizational Assessment ➤ Multilinguistic Service Providers Directory ➤ Cultural Competence Plan
Materials	<ul style="list-style-type: none"> ❖ Bilingual Policy ❖ Draft guidelines for Cultural Competency
Action Items	<ul style="list-style-type: none"> ❖ Redo Draft CC Plan into work plan format ❖ To update sign-in sheet to reflect representation from the service areas ❖ Request was made to have two hour slots of time allocated for the committee meetings Request was made to change the time of the meeting from 10:00-11:00am to 1:30-3:30pm ❖ Update with MLSD link ❖ Review ACCESS AT&T process
Next Meeting	<ul style="list-style-type: none"> ❖ Wednesday December 10, 2008 1:30pm to 3:30pm 695 S. Vermont Ave, 15th Fl,

Rebecca Hall