

**QUALITY IMPROVEMENT COUNCIL
CULTURAL COMPETENCY SUB COMMITTEE MEETING**

Date: September 9, 2009

Present: Keren Goldberg, Rebecca Hall, Greg Hooker, Martin Jones (via phone), Ann Lee (via phone), Tammi Robles, Albert Thompson, Tara Yaralian

Agenda Items	Comments/Discussion/Recommendations/Conclusions
Welcome & Introductions	
Review of Minutes	<ul style="list-style-type: none"> • Minutes read, moved and seconded for approval as is
Action Items	<ul style="list-style-type: none"> • Discussion of Parameters for Delivery of CC Clinical Services <ol style="list-style-type: none"> 1 Definition used in Parameters vs committee's definitions of do not match 100% so question is should they match because both are good. Suggest changing 2nd definition to match current definition and expand 3rd definition to include diversity and present draft at next meeting. 2 Discussion on feedback from Client Coalition and other clients to make document more recovery focused. 3 Reformatting to make more user-friendly and readable 4 Under Managing Situations in which Requisite Competence, use consistent word Translator or Interpreter. Translation refers to written and Interpretation is oral. • Discuss of Letter to EMT <ol style="list-style-type: none"> 1 Final Draft to piggy-back on Organizational Assessment presentation to EMT 2 Correction from County QIC to Department of QIC • CC Plan – Criterion 4 Work plan <ol style="list-style-type: none"> 1 MediCal Audit starts February 22, 2010 for outpatient 2 New components include attestation that needs to be signed by Dr. Southard. Simply put attestation is for issues that have been in compliance for years. 3 Culturally Competency plan has 8 criteria, Criterion 4 is directly related to Cultural Competency Subcommittee

	<ul style="list-style-type: none"> a Need input as to who/where we can obtain contact information for action items b Went through each item and suggestions/ideas offered <p>4 Question put forth to take a Criterion section each month and letting the Committee start developing answers for those</p>
CC Trainings	<ul style="list-style-type: none"> • September 10th – Diversity and Unlearning Prejudices • September 23-25th - LBHI Conference; DMH is not sponsor there is no discount for employees • October 16th - 15th Annual Asian American MH Training Conference
Addition Items	<ul style="list-style-type: none"> • Link more with Training and work done towards cultural competency and add to agenda to have monthly updates. • Ways to track/monitor Mandatory Cultural Competency trainings of staff. Cultural Competency training is not monitored like Sexual Harassment Training. To increase quantity of classes, idea of having training coordinators give frequent CC trainings or put a web-based training on the Learning Net where it can be easily monitored and compliance reports can be generated. • African American Conference postponed -date TBD
Next Meeting	<ul style="list-style-type: none"> • Wednesday, October 14, 2009 1:30pm to 3:30pm 695 S. Vermont Ave, 15th Floor Glass Conference Room

Rebecca Hall