

**QUALITY IMPROVEMENT COUNCIL
CULTURAL COMPETENCY SUB COMMITTEE MEETING**

Date: August 13, 2008

Present: Sylvia Guerrero, Tara Yaralian, Rebecca Hall, Mona Sparks, Albert Thompson, Fanny Dieppa, Kumar Menon

Agenda Items	Comments/Discussion/Recommendations/Conclusions
Welcome & Introductions	<ul style="list-style-type: none"> • All present and introduced themselves.
Purpose & Goals	<ul style="list-style-type: none"> • How can we better integrate CC into the system of care? • What were the previous sub committee group's obstacles? • The Comprehensive Community Care Strategic Plan evolved into the MHSA Work Plan. • CC is awaiting the final revisions of the CC Plan. Draft dated 7/30/08. • What were our CC QIC Work Plan Goals for 2008? Were they achieved? <ol style="list-style-type: none"> 1. Organizational Assessment started, consultant hired, Dr. Wolfe. • We need to work on formulating our CC QIC Work Plan Goals for 2009? • CC Tasks: <ol style="list-style-type: none"> 1. State Audit 2. CC Plan 3. Organizational Assessment 4. CC Sub Committee •
Membership	<ul style="list-style-type: none"> • Should we have an open door policy? • CC Sub Committee is a state requirement and here to stay. • Membership to expand and include consumers, family members and advocates when group is structured. • Outreach suggestions include asking line staff to participate, outside agencies, diverse members that represent the population, i.e., age leads, SAs, threshold languages, etc. • How many people total in the group? 25-30? Closed or open group? • Tara to request District Chiefs to appoint 2 members to also act as liaison CC Sub Committee and to SA QIC meetings. • If membership is too large we can establish workgroups for special projects. • Kumar suggested that each SA QIC to have a CC Sub Committee and have them come to our QIC CC Sub Committee meeting.

	<ul style="list-style-type: none"> If you know someone who may be interested please have them contact Rebecca Hall @ 213 251-6834 or email rehall@dmh.lacounty.gov.
Meeting Times & Dates	<ul style="list-style-type: none"> 2nd Wed of each month at 10am to 11am.
Materials & History	<ol style="list-style-type: none"> Cultural & Linguistic Workgroup Comprehensive Community Work Plan This is the previous CC sub committee plan from 2002 and explains the history and their objectives. QI & Cultural Competency Work Plan Goals for 2008 This is the current plan and objectives of the CC Unit and the requirements from the State. 2003 Organizational Assessment Dr. Terry Wolfe
Action Items	<ul style="list-style-type: none"> Review materials provided. Rebecca to bring copies of the 2005 Organizational Assessment Draft CC Plan Draft will not be distributed until receive Ok from State
Next Meeting	<ul style="list-style-type: none"> Wed September 10, 2008 10am to 11am 695 S. Vermont Ave., 15th Floor, Training Conference Room

Rebecca Hall